

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 332

Re-organizational meeting held Thursday, January 3, 2008, 7:00 a.m. Town Hall

Chairman Lang opened the meeting with the following present: 3 Trustees, FO, B Carter, D Kolasky, M Rodenbucher, Betty Seigferth.

OFFICIALS & MEETINGS:

08-001 The Fiscal Officer asked for nominations for Chairman, Klodt nominated Lang, Horning seconded, RCV 3 yes.

08-002 The Fiscal Officer asked for nominations for Vice Chairman, Klodt nominated Horning, Lang seconded, RCV 3 yes.

08-003 The Fiscal Officer asked for the setting of meetings for 2008, Lang moved to hold the meetings in the Town Hall, the 2<sup>nd</sup> Thursday of the month meeting at 7:00 a.m. and the 4<sup>th</sup> Thursday of the month at 7:30 p.m. Klodt seconded, RCV 3 yes.

DEPARTMENT ASSIGNMENTS:

08-004 Lang moved to have the following Departmental Assignments: Lang: EMS, Fire, Cemetery, Buildings, Machinery & Equipment; Horning: Roads, Sewer, NOPEC alternate, Regional Planning, Parks & Cable; Klodt: Zoning, NOPEC, Community Betterment, Health Board, Horning seconded, RCV 3 yes.

ROAD ASSIGNMENTS:

08-005 Lang moved to divide the road responsibilities as follows: Lang: Schroeder, Luli, Shaffer, Aberagg, Swartz, Belding, Alexander W, Eberly W, & Trump; Horning: Bassett E & W, Wilkes, Taylor, Fairgrounds, & Olde Mill Allotment; Klodt: Alexander E, Horning, Eberly E, Thomas, Unger, Matti, Pamer, Dibble, Maxwell, & German Church, Klodt seconded RCV 3 yes.

OFFICIALS PAY, ASSISTANT, INVESTMENTS, TRAVEL, RECORDS, AUDIT, OUTSIDE COUNSEL:

08-006 Lang moved to pay Trustees & Fiscal Officer by salary according to state guidelines, FO & Chairman as Investment Officers, Bill Carter as FO Assistant with no pay; Pay \$.50 per mile for outside county travel; Records Commission is FO, 3 Trustees; Audit Committee is FO, 3 Trustees & Kolasky; & retain outside counsel as needed, Klodt seconded. Horning stated for discussion when Becky steps out of FO position, Bill Carter will no longer be the Assistant; B Carter stated to cross that bridge when it comes; Horning continued that Mary will choose her own Assistant, RCV 3 yes.

PARKS:

08-007 Lang moved to re-appoint Janice Adelman, Nancy Breidmeier and Carol Kline as Park Commission, Horning seconded, RCV 3 yes.

WAGES:

08-008 Lang stated the full time employees would get a 3% COLA raise. Klodt noted the Department of Labor has not yet stated the raise scale, but feels it is in line with the 3%. Lang so moved to increase the full time employees by 3% COLA, Klodt seconded, RCV 3 yes.

ZONING:

08-009 Zoning Inspector was appointed as Secretary to Zoning Boards, JMV, dog control and other miscellaneous duties at \$15.45 per hour, \$10 per building opening, \$35 per zoning meeting/hearing and pay zoning boards \$20 per meeting up to 18 meetings per year, Horning seconded and asked if the wage was \$15 or \$15.45, FO stated Lang said \$15.45, RCV 3 yes.

FIRE/EMS:

08-010 Lang asked if agreeable to appoint himself as Fire Chief, Klodt so moved, Horning seconded, RCV 3 yes.

08-011 Lang moved to appoint, Diane Bunker as full time assistant chief at \$18.29 per hour; pay fire attendance of \$1,000.00 per quarter, pay part timers \$10.50 per hour; captains: Calvin Eyre and Mike Lang Jr.; Fire Inspectors: Lang Sr., Lang Jr., Diane Bunker and Andy Hamilton; & Retain Ravenna Twp. for dispatching, Klodt seconded, RCV 3 yes.

**ROADS:**

- 08-012 Lang moved to re-appoint Larry Klodt as Road Supervisor at \$19.99 per hour; Tim Pfile at \$19.41 per hour, hire extra help at \$7.00 per hour when needed for up to 20 hours per week; improve roads by force account if the cost can be kept under \$25,000.00 per mile by township employees; charge \$5.00 per foot beyond the 30-foot length of culvert plus the pipe and stone billed to the resident; Klodt seconded, RCV 2 yes Klodt abstained.

**ADMINISTRATOR:**

- 08-013 Lang moved to re-appoint Mary Rodenbucher, Township Administrator at \$15.00 per hour up to 20 hours per week, Horning seconded Klodt stated this job would expire for her when she takes over as FO on March 31, RCV 3 yes.

**BUILDING RENTAL FEES:**

- 08-014 Lang moved to charge the following for building rentals: Meetings in Community Center, Senior Center & Town Hall for residents is \$50, \$75 for non-residents; parties in Community Center and Senior Center for residents \$75 with a \$75 refundable deposit, non-residents \$150 with a \$150 refundable deposit; civic groups and not for profits free; scheduling with Kolasky; retain Donna Yoder as cleaning person for \$80 per week, Town Hall rentals \$100 for residents \$200 non-residents with \$150 deposit, Klodt seconded stating this is Town Hall is for parties the meeting fee is the same as Community and Senior Centers, RCV 3 yes.

**ZONING FEES:**

- 08-015 Lang moved to set the following zoning fees: single dwelling \$100; duplex \$150; driveway \$20; oil & gas drive \$100; conditional permits and variances \$150; road boring \$50; rezoning \$200; storage shed, swimming pool, hot tub, garage, signs, lot splits \$25; residential addition or deck \$30; commercial/industrial building or addition \$75 plus \$.01 per square foot to maximum of \$225; multi-family site plan review \$225; zoning books \$20; CD \$5; tape copies \$10; \$.25 per page copies; land use books \$65, all available in 7 working days if possible Klodt seconded asking the ZI if the fees were appropriate for copies, etc., answer was yes, RCV 3 yes.

**CEMETERY:**

- 08-016 Lang moved to pay \$7 per hour for extra help up to 20 hours per week; 4 graves per family at \$150 each, residents with honorable military discharge certificate to get 1 free grave for their own use; non-residents 4 graves per family at \$300 each; cremation on weekdays \$50, weekends/holidays \$100; interment on weekdays \$250, weekends/holidays \$400; foundations at \$30 per square foot; infant burials \$100 week days, weekends/holidays \$150; disinterment \$500; re-interment \$250; permit 1 interment and 1 cremation on one lot or 4 cremations on one lot, Horning seconded but wanted to amend the cost of foundations to \$45, Lang amended the motion to reflect that increase, Horning seconded, RCV 3 yes.

**EMPLOYEE BENEFITS:**

- 08-017 Lang so moved to permit 7 sick days per year, non-accumulative; vacation 10 days after 1 year, 15 days after 8 years, 20 days after 15 years, 25 days after 25 years with permitting 1 week carry over vacation per year or cash out at year end; holidays: New Years, MLK, Presidents, Memorial, Independence, Labor, Columbus, Veterans, Thanksgiving, Christmas taken as scheduled unless approved by trustees prior to day, Klodt seconded, RCV 3 yes.

**FISCAL OFFICER BUSINESS:**

- 08-018 Reminder that Inventory is past due, need it ASAP. Presented the year end balances explaining that these are not final as no bank statement has been received to date. Lang moved to appropriate year end as follows, Klodt seconded, Horning asked what the motion was. FO stated we are appropriating a total of \$647,329.04 for expenses until the final budget is set for 2008 and Budget Commission sets appropriations. RCV 3 yes.

FUND STATUS:

1000 General Fund	\$150,211.95
2011 MVL	4,172.03
2021 Gas	24,141.65
2031 Road & Bridge	249,583.30
2041 Cemetery	20,899.06
2111 Fire	153,340.90
2181 Zoning	489.24
2191 EMT/Ambulance	3,299.40
2231 Permissive	30,508.06
2901 Cemetery BeQuest	4,344.97
2902 Gunthier Expendible	3,299.40
3105 General Note Retirement	.05
4402 Public Works Commission	00
4951 Gunthier non-expendible	3,201.80

TOTAL \$647,329.04

BILLS & PAYROLL DUE DATE/TIME:

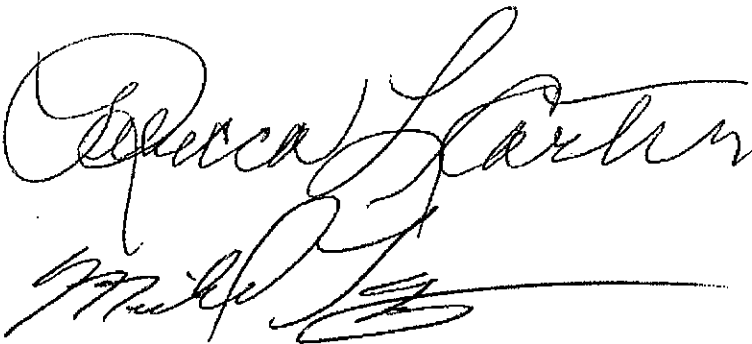
08-019 Fiscal Officer stated she knows the Trustees held their sunshine meetings to set wages, etc., and she wanted a change that all bills are due to her by 12:00 noon the Tuesday before a meeting on Thursday, Lang so moved, Klodt seconded, RCV 3 yes.

2008 PROJECTS:

Generator at town center  
Gazebo or shelter at old school property  
OPWC paving project  
Cemetery upgrades including fencing and trees  
Town Hall roof repairs  
Fire Station roof repairs  
Cold storage building at 3636 Waterloo Road  
Fire pumper  
Chipper for projects  
Bill Carter asked if restrooms would be at the old school shelter, Lang stated they would be.

08-020 Lang so moved to include the above projects in 2008 budget, Horning seconded, RCV 3 yes.

Meeting adjourned at 7:30 a.m.



MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 335

Regular meeting held Thursday, January 10, 2008, 7:30 p.m. Town Hall

Chairman Lang opened the meeting with the pledge, (present are 3 Trustees, F. O., D Kolasky, Messrs Chalmers, B Carter, D Murphy, C Haught, S Herring, Chet Clem, D Eichler, M Rodenbucher, S Fresh, L Schaefer, B Murphy, W Steiner, V McKay, D Ebie, B Seigferth, L Klodt, C Craycroft

MINUTES/FINANCIALS:

18-021 Lang stated his voice was not good enough to read the minutes and so moved to accept the minutes of the previous meeting and the organizational meeting, appropriate receipts #1 to #5 totaling \$6,130.93, pay warrants #28644 to #28679 totaling \$17,073.28 Horning seconded, RCV 3 yes.

SALVAGE TRUCK BIDS:

FO stated all bids were to be in to her Wed, 12 noon, all but 1 were, Lang got 1 bid but FO did not get it to her, it is a technicality so what is your pleasure. Klodt stated he thought Lang was honest and should keep it. Horning agreed. Bids were opened as follows:

1. Columbiana Co Agriculture Society \$3,152.00
2. Vic Petrishak \$ 4,212.21
3. D & K Materials Inc \$6,100.00
4. Mark Shidler \$3,589.00
5. W R Carter \$1,976.93
6. C Clem Excavating \$4,265.79
7. Broadway Iron & Metal \$2,460.00
8. Tony Hood \$1,957.00

Lang stated D & K Materials Dan Ebie bought the truck.

COUNTY PARK PLAN:

Lang stated Chris Craycroft is here to present the Portage Park Greenways Plans, Chris presented the plans, workshops held and to be held to get ideas for a county-wide plan, a February 28 meeting will map out more information.

RECYCLE CENTER MOVE TO TOWNSHIP PROPERTY:

Bill Steiner stated he was here to discuss the possible moving of the recycle center to Randolph Township property from St Joseph's Church. He suggested to not have it at the town hall area, a good spot would be at the ball field area or leave it where it is or eliminate it and go to curb side pick up. The Solid Waste District will move the containers. He explained the church keeps the aluminum can profits, the containers are theirs, they have been vandalized, not heard back but want to close the issue. If it moves to Township property how are the funds handled it is a legal issue.

Klodt stated Mary got info from Chris Meduri we have to be responsible for it if it is on township property and money would have to come to us for disbursement. How are we going to dispense that money in a fair way. Will the agreement continue with us as it has with St. Joe. Mr Steiner stated he would seek legal counsel. Lang said we are allowed to contribute to groups but we have to have accountability. Lang doesn't think it is a huge amount of money. Mr Steiner stated that the container he has is on a trailer which is emptied and brought back. Horning thought we had it settled as we have been in partnership, from our research for charitable work, keep the partnership if we have accountability for it. Mr Steiner said our issue is grandfathered, when ready for the move let him know.

ZONING:

18-022 Klodt stated he has one item where at the organizational meeting we rehired a ZI but not by name & so moved to re-hire Dan Kolasky Horning seconded, RCV 3 yes.

Klodt stated his item of township beautification projects in December was mentioned, we are presenting these awards tonight. We saw how beautiful the township was and wanted to present 2 beautification awards to Randolph Garden Club for plantings, Christmas decorations, so presented Sandy Herring

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 336

president for the fine job. The other beautification to Sue White, for the SW corner which is a real asset. The third certificate was a "Betterment" of Randolph to Dave & Dave Chalmers for Friendship Acres, it is beautiful.

RECYCLE CENTER:

- 08-023 Horning wanted to deal with the recycle center business. Horning wants to move ahead. Mr. Steiner suggested netting instead of fencing. Horning said they do not want to completely enclose it. R Klodt stated the zoning appeals has the continuation of our appeal, Klodt asked Horning what he wants to do. Horning wants to make up a sign for here and 1 to direct them from St. Joe. Klodt wanted to cancel the meeting. ZI said if the fence is below 6' and back further than it was, what do they want to do. Lang moved to terminate the variance request Klodt seconded, RCV 3 yes. If the weather holds Horning wants to get the fence up and have it here by the end of the month if the weather holds. B Steiner will put something in the paper about the move and when, he can schedule the crew. Klodt contacted Mr Steiner about the bins being detrimental to the township where they will be, he will get pictures to make it as pleasing as possible plus what is happening elsewhere on recycling. Horning asked if some of the county bins could be replaced as they are not in good shape. Lang stated about the first meeting in February we should be ready for it. Horning suggested & moved to appropriate \$3,000 for fence and signs Klodt seconded, RCV 3 yes. Horning mentioned some of the lights were not on at the field house and we do need to have those on for safety, etc.

FIRE REPORT:

Lang gave the year end fire report 29 Dec calls YTD 451. Rusty Winters is attending EMT courses.

ROADSIDE CLEAN UP/RECYCLE DAY:

- 08-024 Klodt stated we will have a May 3 roadside clean up with rain date of May 10 & recycle day of May 17, Klodt so moved to have recycle day May 17 at 3636 Waterloo Rd 8 to 2 accepting 6 tires for residents then charge (Steiner said \$77 per ton for tires) Horning seconded, taking metals, no trash, TV's appliances, maybe give a list of prices for these, computers, Mr Steiner said a grant was received for computer recycling competition in the schools, other round ups also RCV 3 yes.

OLD SCHOOL PARK VANDALISM:

Klodt stated since the first of the year he has been trying to walk at the Middle School track, the fields are torn up and we have to put a stop to it, how can we secure it, gates, security camera, guard, they will think on it. Horning said if we catch prosecute them.

COMMUNITY SERVICE WORKERS FOR CLEAN UP:

Horning said food for thought on road clean up, need to coordinate the community service workers and have them do it. Mr Steiner wanted to be sure they were outfitted for safety. D Kolasky said we did do some last year.

FISCAL OFFICER'S REPORT:

- 08-025 FO gave her report including the year-end bank statement was presented with hopes of voting on it next meeting. We need to set appropriations for 2008 totaling \$1,791,19.38 for the Budget Commission, Lang so moved, Klodt seconded, RCV 3 yes. Attended the bi-centennial meeting and presented the township basket for the Jan. 19 auction, hopes to see them there.

- 08-026 FO asked if the Township was to have an ad in the fair premium book for \$100. Lang so moved, Klodt seconded, RCV 3 yes. Correspondence presented included: OTA membership letters and cards, Grassroots Clippings, OTARMA annual report, Marlboro Supply notice, AMATS newsletter, Census information needs filled out and returned.

TOWNSHIP ADMINISTRATOR:

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 337

M Rodenbucher reported on the Fair quilt square to be included on the quilt, an Alexander Road mail box issue the address was notified and given 2 weeks to fix it it has not been moved, she recommended it be done. Road Super will get with it, it was suggested he has a deputy with him. Need a new Storm Water rep, has a draft on the newsletter, got a letter from Bonnie Howe on filing our zoning resolutions with her, Klodt will look into it as the cost is prohibitive as it is now.

ROAD REPORT:

L Klodt reported 3 loads of salt are in all cemetery mowers are ok, but the mower used at the twp bldg needs replaced, Lang will look at it, gave road & cemetery summaries, truck bed should be done in a week, then a couple more until totally completed.

08-027 A light weight ladder is needed for many jobs, 28' is \$269.99 from Hartville Hardware 300 lbs. Horning asked if 32' would be too long. Lang moved to purchase one not to exceed \$300 restated it up to \$325 Klodt seconded, RCV 3 yes. With nice weather leaf clean up was done, will have hernia surgery Jan 25 if it looks like bad weather he will reschedule.

ZONING:

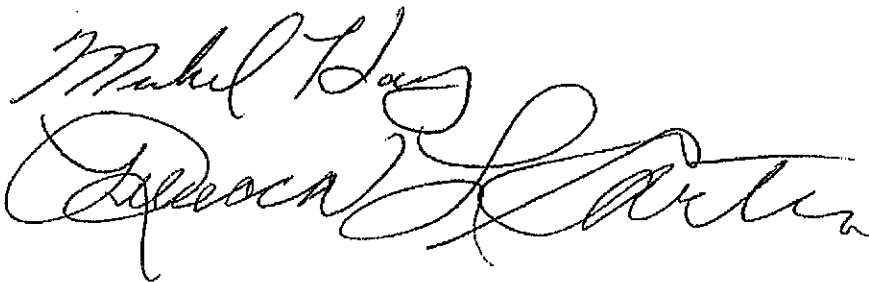
ZI reported no permits, complaints worked on, zoning hearing will be held with a trustee saying we withdrew the variance, questions on those furnaces in our zoning, but not much is out there for helps. Working on web site.

Lang reminded that the 2<sup>nd</sup> Thurs meeting is 7:00 a.m. 4<sup>th</sup> is 7:30p.m.

AUDIENCE:

B Carter asked the Trustees how much the employee health care is per month for the elected officials Lang said \$6,206.91 for all employees Trustees are about half of that. Carter said for a part time job that is more than the wage, how Bill (Lang interrupted Carter defending that it is more than a part time job) Carter was given 2 minute time limit by Klodt. Carter commented that with the Recycle center moving forward but there is no written policy on how it is to be handled, Lang said they will have that before it is done. Carter said there should be a community committee to disburse the funds and complimented Lang for suggesting that. Klodt researched the insurance in 2003 and 4 was \$9,152+ per month in 2004 & 5 it was \$9,736+ per month, in 2006 to 7 it would be \$9,972+ now it is down to \$6,206 which is a 36% discount. Carter asked if the trustees pay any premium, Klodt said the ORC allows Trustees to take advantage of it and Klodt asked Carter to follow him around. Some days to see if it is just a part time job. Carter said OTA magazine on page 45 addressing conflict of interest and conducting meetings and to not hold sunshine meetings, Carter hopes they will abide by these suggestions, gave the quote sunshine laws, thanked the ladies for listening to his business and apologized for boring them.

Meeting adjourned at 8:20 p.m.

The block contains two handwritten signatures. The first signature, 'Mahil Das', is written in a cursive style. The second signature, 'Deborah Carter', is also in cursive and appears to be written over or next to the first signature.

**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 341**

Regular meeting held Thursday, January 24, 2008, 7:30 p.m. Town Hall

**08-28 MINUTES & FINANCIALS:**

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to approve the minutes, to appropriate receipts #6 to #16 totaling \$20,224.22 & to pay warrants #28682 to #28727 totaling \$77,027.90 Horning seconded, RCV 3 yes.

(present 3 Trustees, FO, D Murphy, B Carter, D Kolasky, Melanie Perry, G Harrison, B Murphy, M Rodenbucher, R Huth, F Rodenbucher, Mr. Buck, D Guziak L Klodt, Cathy Hopp)

Klodt mentioned the carpeting is in it is beautiful, a nice job and wants a regular maintenance program for that will have at next meeting.

**STORM WATER APPOINTMENT:**

**08-29** Horning mentioned we need a Storm Water Representative, & so moved to have R Klodt, Lang seconded, RCV 3 yes.

**RECYCLE CENTER MOVE:**

FYI the recycle bins will be moved next Wed.

In light of the happenings at the last meeting he wants to reiterate the matter of speaking at the meeting, the chair either lets them speak or not, if the chair feels it is inappropriate then that is what it is and the talking stops, Horning wants no repeats of last meeting.

**TOWNSHIP RECYCLE REPRESENTATIVE:**

**08-30** Lang stated he has a letter to be sent to St. Joseph's for accountability of recycling bins. Horning spoke with them, Lang wants to have Roger look at this thing as he is not involved with St. Joe Church in the way Lang & Horning are; and Lang so moved Klodt be our rep. to bring items to the trustees from the church committee, Klodt seconded, RCV 3 yes.

Lang stated the library had a failed thermostat and broken pipe as a result, all in order, carpet was dried.

Klodt reported on the CC, & Sr C now have new tables, carpet, paint, needs tiles in some areas to get the extras repaired and have Chuck Breiding do it. Horning wants to find out what causes the tile to come up. Klodt mentioned he wants to revise the rules on rentals.

Horning mentioned First Energy has easement on Beverly Sanctuary and they will be trimming some trees in the area. Klodt asked who the wood belongs to, it is the township's. Horning will check them out for lumber.

Lang would like to upgrade the administration office for furniture, decorating, etc. for the new Fiscal Officer to use, Klodt thinks it is a good idea, perhaps a desk and what she needs to present at the next meeting.

**FISCAL OFFICER'S REPORT:**

**BANK RECONCILIATION APPROVAL:**

**08-31** FO gave her report as follows: The Year end bank reconciliation was presented at the last meeting, any questions? Lang moved Klodt seconded to accept it as prepared, RCV 2 yes Horning abstained.

The year end report was prepared, the Auditor of State accepted it and the legal ad for the public to view it was placed.

The Storm drainage easement was received today, do you want to approve it tonight or next meeting? It was agreed to wait until the next meeting.

FO thanked Trustee Klodt for the \$236.08 credit from Southeastern Equipment for the backhoe problems.

**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 339**

Photos of the BiCentennial basket were presented, it brought \$95.00 at the auction, enough money was raised for a free County-Wide birthday party.

Presented an A T & T bill for \$576.53 which states an un met commitment charge. What is it? Mail: OTARMA newsletter, Town Hall 2 newsletter, Conservation newsletter, Safety recall notice, Regional Planning hours used and available, EPA has asbestos workshop, OTARMA Has safety training materials available, Primary election set ups, exempt forms for OTA winter conference, getting a discount on our Bureau of Workers Comp fees later in year, Medical Mutual is offering Life and AD & D insurance.

**TOWNSHIP ADMINISTRATOR:**

Twp Administrator reported the EPA will be here to check the well, registered for new FO training, will be at Winter Conference Wed to Sat & wants to take Monday off. Horning wants to address the sulphur smell in the water.

**ROAD REPORT:**

L Klodt mentioned grading at the recycle station, large roll off is in, got 1 fence quote for there, mentioned various different variations with some slats if we want to install them, Nichols will not be out until next Week. Horning thinks this is not out of line and we appropriated more than that last meeting. Lang moved to engage with R F Fencing for the recycle area Horning seconded, RCV 3 yes. Tim needs to re-certify his pesticide license cost of it \$85 plus mileage reimbursing.

**ZONING:**

ZI mentioned 1 permit, ZBA voted Pat McGowan & Pashke as chairman, VC. Dan would like a flat screen for his computer for about. Klodt thinks it would be better. Klodt mentioned hooking up a camera to monitor the recycle center, Klodt wants one at a reasonable cost, Kolasky has a small one but he feels one to do that job of seeing license plates would be much more costly. Klodt suggested thinking about it and having more info at the next meeting. Kolasky wanted to know if he could put something in his column about the recycle center, Horning said a newspaper ad & sign at St. Joe's he doesn't want confusion to happen with it. Horning asked how the Duffy property was and Kolasky is keeping after it as it has liens on it.

**AUDIENCE:**

**RANDOLPH COMMUNITY FOUNDATION:**

Melanie Perry has something to offer -- a Randolph Community Foundation -- to help the community to target things that cannot be handled else wise. Her first idea is to have a playground, hopes the township can give a spot at the Middle School property, she is open to ideas, will not ask for township funds, maybe having fund raising projects. Lang said it was something we could work on Klodt agreed, she will hear from them in the near future, even help with security.

Rick Huth mentioned being in the Sr. Center for a gathering, the TV is gone, the couch is gone Lang said it would not be replaced. Huth asked if there is a way to catch the salt on the new carpet. Klodt explained how it works. Huth wondered if the Post Office parking area could be done up, Township has no jurisdiction over it, Huth has a number to call to complain about it. Discussion on various helps that would be great there. Huth wondered if the water on Waterloo Road could be helped. Huth mentioned the recycle center having a video camera on it like Sunoco has.

Jeff Buck running for Sheriff in Portage Co, gave his history, feels there is a need for change, more road deputies, and his plans if elected.

Bill Carter had a couple questions, what is the benefit to residents to having a 7:00 a.m. meeting? he hopes he has appropriate comments in the meeting, hopes trustees re-visit health care to put it in line with paying part of premium like the residents pay, wants the recycle center before it is



MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 340

moved to have a written policy on safety traffic maintaining it, concession on cans, Lang it is a good idea and proper people sign off and turn it over.

FISCAL OFFICER CELL PHONE:

Fiscal Officer stated she was returning her township-issued phone, stating she bought the number she had with the township. When the time comes that she is no longer FO she will put a message on the cell phone and her home phone referring Randolph Township calls to whatever number desired.

FISCAL OFFICER RETIREMENT/RESIGNATION:

FO then read the following letter.

Due to retirement circumstances, I find it necessary to resign my position as Fiscal Officer of Randolph Township. My resignation is effective the end of the work day January 31, 2008.

I am, therefore, requesting all records and equipment be picked up from my office at 3132 Laubert Road by the successor Fiscal Officer between the hours of 11:00 a.m. and 4:00 p.m on January 31, 2008. This date and time are NOT negotiable as it will be impossible for me to have Randolph Township's month end appropriate transactions and records completed until then.

As a protection for both myself and the replacement Fiscal Officer, I will have a detailed inventory to be signed upon receipt of all equipment and records. This action is required to ensure the Randolph Township Trustees that all Fiscal Officer equipment, supplies and records are in order. The Trustees may also be present at this transfer as credible witness to the complete and orderly transfer.

Should you care to have the Auditor of State's office provide a cash count of the Township's assets, I will have this performed and the township will be billed about \$1,000.00 for this extra service.

I know, from 24-years' experience, Township payroll can be difficult. I am willing to provide help for the first payroll Wednesday, February 13, 2008, for a \$25.00 per hour fee. I will not be available before that date.

Thank you for honoring this resignation/retirement and request.

Lang thanked the F O for all years spent, ups and downs, mostly ups, asked her to stay longer, Carter said that is impossible.

08-32 DEPUTY FISCAL OFFICER APPOINTED:

Lang moved to appoint deputy clerk of Mary Rodenbucher, Horning seconded effective Feb. 1, RCV 3 yes.

Mary said she would be in Columbus, FO stated it is the FO responsibility to be there for the exchange of equipment and records, Lang will be there also.

Meeting adjourned at 8:35 p.m.



MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 342

Special meeting held Wednesday, January 30, 2008, 7:00 a.m. Town Hall

Chairman Lang called the special meeting to order and explained the purpose which is to discuss the situation of Randolph Township helping Atwater Township with their fire department. (present 3 Trustees, F O, M Rodenbucher, B Carter)

For the record Lang was approached by Conley & Derreberry regarding them putting Chief Whittelsey on administrative leave & dismissing the fire dept. as they would not give the Trustees info they needed to get coverages, etc.. Derreberry talked to the fire department before officially being a trustee and felt that they would cooperate with each other. Lang does not wasn't to get into war zones, they asked for help, we would be administrative, using lang's name very low profile paying \$400 per run, our men at \$10.50 Lang gets no pay, Lang does not feel that we will strain our resources, NOT man Atwater 24/7, but cover our and their bases, getting them to a point where they can go it on their own. Conley & Derreberry stated something was happening Monday night, Lang contacted Horning who he thought was on vacation but left a phone message for him on the situation. They -- Atwater -- have about 13 members available. And Lang thinks they will be up in about 72 hrs has no intention to use their bldg or equipment, he does have keys, but wants to get up and back to usual business.

Klodt stated Lang made him aware of the situation. Klodt thinks we are responsible and the school is a part of our area, does not want to deprive anyone coverage, does not think there is an issue at all, we are not in their station we are providing mutual aid, most are there on their own time, our people will be reimbursed. Klodt had 2 positive comments from our RFD concern was if this gets to be a long situation Randolph comes first, all our personnel want to help, does not see it as an issue. Lang appreciated Klodt's thoughts, he wants to get this over soon, hopefully next week as a short term venture, must contact their clerk which they will reimburse our men, they do prefer a bulk payment. To date they have had 1 call.

08-33 Horning's concern is letting out our guys for another community it should be brought before the trustees, he wants to assist them as mutual aid but this is not like that, he feels at this point since it is the fire chief and perhaps a personnel matter wants to go into executive session to discuss and so moved, Lang seconded, RCV 3 yes. (they left for the senior center at 7:12 a.m. for executive session, returned at 7:23 a.m.)

08-34 Lang moved to return from executive session, Klodt seconded, RCV 3 yes.

Horning stated they discussed items about the fire chief, we need to move forward with helping Atwater.

Lang said after discussion Atwater has 13 people on their roster who want to cover for them, Lang will remain chief for a short time, they will appoint a chief, maybe a week or 2 for that and hopes to be out of there in 2 weeks in case some issues come up but hopes to be out of there in a week.

Horning stated they should only utilize our people for another 2 weeks.

Klodt does not think we should put a time on it.

Horning wants the 2 week farming our people out, how are we shorting our community with our people there and wants to review it in 2 weeks. Lang and Klodt agreed they would address it at our next regular meeting.

M Rodenbucher asked how Atwater is reimbursing us? Lang said they will unofficially reimburse \$400 per run plus hourly rate we will bill them, and start backing our people out. The Atwater Fiscal Officer wants a lump sum payment.

Meeting adjourned 7:30,a.m.

*Michael L.*  
*Mary A. Rodenbucher*

Special meeting held Thursday, January 31, 2008, 10:30 a.m. Town Hall

Chairman Lang opened the special meeting with the pledge. Mike stated the purpose of this meeting was to handle some personnel issues. (Present 3 Trustees, Fiscal Officer, D Kolasky, John, Bill Carter, G Harrison, B Murphy, B Seigferth, T Pfile, M Rodenbucher)

08-35 Klodt moved to accept Becky's resignation, Horning seconded, RCV 3 yes.

Mary Rodenbucher read a letter addressed to the Randolph Township Trustees. I would like to thank you for the opportunity to serve as Randolph Township's administrator. This position allowed me to learn first hand how township government works and to interact with the wonderful residents of our township. Due to circumstances from our last township meeting, I respectfully submit my resignation as administrator effective at the end of the day on January 31, 2008. I want to thank you for all the support you have given me in the past and I look forward to working with you in the future.


08-36 Klodt moved to accept her resignation Horning seconded, RCV 3 yes.

08-37 Lang moved to rescind appointment of Mary Rodenbucher as deputy clerk Horning seconded, RCV 3 yes.

08-38 Lang moved to have Mary Rodenbucher as Fiscal Officer as of 02/01/2008. Klodt seconded, RCV 3 yes.

The retiring Fiscal Officer, Rebecca L. Carter, thanked all for her 24 years of service to Randolph Township, given my best, we are all human, errors can and do happen. I had the Township office in my home which was a savings for the township, I only took insurance benefits when forced to by my husband's insurance, I have gotten about \$6 million in grants for the township which more than paid my way.

Meeting adjourned at 10:38 A.M.

  
Mary Rodenbucher

Regular Meeting held Thursday, February 14, 2008 at 7:00 a.m. in the Town Hall.

Chairman Lang opened the meeting with the pledge. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Klodt moved to approve the minutes. Lang seconded.

08-39 RCV -- 3 yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, B. Carter, B. Siegferth, Melanie and Morgan Perry.)

### Old Business

Roger Klodt reviewed the rules for hall rental and feels new rules are not necessary. He recommends no taping on the walls. He will provide 3M post it tape. Hopefully it will be in today and will place in the Senior/Community Center.

Gary Horning has an FYI - fence is up and recycle center moved. He asked for an update on the Atwater Fire Department situation.

Mike Lang stated that Atwater Trustees asked for help three weeks ago with a situation that arose with the Atwater fire chief being dismissed on administrative leave and as well as the fire department. Randolph Fire Department was asked to take care of their town and also asked Lang to act as interim chief. Within 72 hours, the AFD was up and running on their own for the most part. The first week Randolph Township performed administrative duties and answered calls with AFD. Second week RFD handed over operation to AFD and offered a basic infrastructure to work with trustees. Third week RFD to perform administrative duties only and only if needed. Randolph Fire Department is working on a bill for the services rendered. Lang will personally be involved for approximately six months, hopefully shorter.

Fire report for January 2008: EMS - 31; Fire - 2; MVC - 2; Inc. - 4. Month total - 39; YTD - 39. SCBA annual test completed. Easter egg hunt is in the planning process.

Library has an issue with the wet carpet due to a pipe leak and would like us to look into it due to possible health concerns. Mike asked Roger to check with KD Flooring about any treatment that might be necessary.

### New Business

Roger reviewed letter regarding AD&D insurance with Medical Mutual for an additional cost. He is not for it. The other trustees agreed with Roger. He noticed that the application form has Becky's name on it as the contact and requested that Mary be on it. Mary will change the contact information. He attended the OTA Conference Records Training. He learned a lot and would like to upgrade our records policy with OTA guidelines. He will research this and make a presentation at the next meeting. On Friday he attended a workshop on disposing township property and recommended we need to come up with a plan. He will work on a plan for the township so that we can be consistent with property disposal. He also attended FEMA Grant and Grant Class with Vera Gatchall from Gatchall Grant. Roger feels that this will likely tie in with Melanie's program. He has requested additional information.

Gary wanted to discuss the vandalism at the school park. How do we proceed prosecuting this individual? Roger talked to Deputy Mike Simon who filled out the report. Chris Meduri suggested it would be better if we can handle it on our own. This would be a felony of destroying government property. Roger asked Chris to check the record of the individual. He has a prior issue with unrelated property damage and has fulfilled his obligation with that. Roger doesn't want to file a charge resulting in a felony Roger spoke with the individual and informed him that we would be discussing this issue this morning. Individual is willing to work with any agreement that the Trustees decide is fair. We have six months to file a charge if he doesn't comply with the agreement. Unfortunately, last night there another episode of vandalism. Roger feels we need to put a stop to the vandalism - possibly putting a fence around property since a guard would be too expensive. Mike talked to Chris Meduri and agreed with Roger's statement that the charges would be a felony. He doesn't want a felony charge as it will follow him and have a big impact

on his life forever due to an immature juvenile decision. Mike would like financial and manual restitution to our specifications. Roger asked the individual if he knew who did the latest incident, but he did not know and doesn't want to be blamed for it. Roger noted that the tire tracks are different. Gary would like to be fair to community and to this individual. He stated we should request financial restitution and community service around township. Discussion continued with how to approach repairing the field. Gary suggested that putting an article in paper explaining this is a felony and make people think before doing any damage. Deb Guziak spoke to Roger regarding the recycle center and the vandalism. She thinks it would be a good article. Mike suggested contacting Chris Meduri requesting level of felony for the article. The consensus is not to press charges at this time. We need to get a quote from a landscaping business to get a restitution amount. Mike requested that information be gathered and placed in our mailboxes and continue the discussion at the next meeting.

Gary would like to hire a replacement for Mary as administrator. We still have applicants that applied before that may still be interested. Mike would like to discuss this at the next meeting.

He would like to discuss the recorded minutes on the website. It was never discussed at a meeting. He feels it is useful, but what is said and heard without the gestures and visual could be interpreted differently. Mike recorded minutes are for documenting the township meetings. He feels only printed minutes should be available, not the recorded minutes. Roger initially thought it was a great idea, but when there could be a misconception because of no visual, he feels we should discontinue. Mike stated that the recorded minutes are for the township to use. Roger asked Dan to remove recordings. Gary suggested putting on today's meeting, but future recordings should not. Dan Kolasky feels it is a good thing. Not everything is in minutes, but hopefully it will draw more people to get involved in the community. He recommended that the trustees vote on this. Mike moved to remove recorded minutes from the website. Roger seconded. Discussion: People who can't attend a meeting can listen at their leisure. Morning meetings offer an opportunity for various work hours. Meetings should be staggered so that more

08-40 people can attend. RCV - 3 yes.

Mary reported on the following correspondence:

Letter from census bureau - only people who signed the confidentiality agreement were Mike, Diane, and Becky. In order for the trustees, myself, and Dan (who was appointed) to view the census records, we must sign the agreement. Roger asked if Mary is comfortable being the new contact for the census. Mary will notify the census bureau of the contact change.

08-41 Renew food establishment license for the ball field concession stand for \$433.18. Mike so moved. Roger seconded. RCV - 3 yes.

Workers' Compensation report - no claims for the fourth quarter. Regional Planning information for Gary. Renew bonds for Larry and Dan. Prosecutor's Office sponsoring a one day conference on Saturday, March 29. Mary thanked the trustees for allowing her to attend the OTA conferences. She received her Leadership Academy certificate.

08-42 CPIM training that is required for all fiscal officers is now charging a \$100 per year for the certification. Mike so moved to pay for the certification. Roger seconded. RCV - 3 yes.

08-43 Auditor of State is sponsoring a conference at the end of March. The conference cost is \$225 for three days. Mike moved to pay for the conference and expenses not to exceed \$1000 for Mary to attend. Roger seconded. RCV - 3 yes.

08-44 Roger made a motion to renovate the administration building office not to exceed \$5,000. Mike seconded. RCV - 3 yes.

Larry reported that the new truck was taken to Gledhill last week. He met with an engineer and determined that the tires were wrong. He explained how the difference can affect the gross vehicle weight rating. He explained how this affects the truck's weight and rating. Larry recommended getting new tires to bring it up to the correct specs. The approximate cost is \$600.

Discussion continued regarding the safety issue and the trustees agree that it needs to be addressed. Gary moved to correct situation at a cost of no more than \$600. Mike seconded.

08-45 RCV - 3 yes

The recycle bins have been set and the fence installed. The slats were purchased and will be installed when the weather warms up. The little dump truck was taken to East Mfg. for corrosion repairs to the bed. They have been working in the administration office. Commend Tim for a great job while Larry was off. Cemetery - one funeral and one interment of ashes. Some spots, possibly black mold, on the ceiling. It looks bad and needs to be addressed. Gary suggested that condensation could be the problem. Joe Meduri requested that the ditches be cleaned as he is having a water problem. Larry explained the situation of natural drainage. Gary suggested that will do what we can to improve the drainage, but it is not our job to take township money to improve a resident's lot.

Dan gave his report. No new permits were issued. ZBA will meet on Feb. 18. The ZC will meeting on Feb. 25 to continue the discussion of outdoor furnaces. They have obtained information from Suffield and will work with this information. Hopefully they can begin the hearings soon. Dan hasn't heard from Mr. Trickett regarding changed ownership. We may need to get Chris Meduri involved. The conditional use is not being followed. Mr. Trickett indicated to Dan that it is still a church. Gary suggested getting a tax identification number to research.

Gary mentioned that the light on the front of the Town Hall needs to be fixed. Mike will have thermostats purchased and installed and will fix town hall light.

08-46 Mike stated that Mary needs to attend the two day training for UAN. Roger moved to pay travel expenses for the training. Gary seconded. RCV - 3 yes.


Melanie stated that the Foundation's first meeting is Feb. 22 at 6 pm in the Community Center. She is interested in the grant information. She agrees that security is an issue at the school park.

Betty commented once the estimates are in for the landscaping, the first person may be able to find information on the second individual. She stated that mail box damage is also a felony. She strongly recommends to follow through and feels it would have a stronger impact.

Bill asked if there are any answers to his questions from the last meeting or if they will be addressed at the next meeting. Mike stated answers will be given at the next meeting. When Mary's term starts in April, will she take the insurance? Mike stated that she will take the insurance. Why didn't zoning hearing about the recycle fence continue? Mike stated that since the same fence was maintained we did not need a hearing. Bill stated that the township should not be exempt from the rules. Gary stated there was no exception to rules. The fence was the same as before. Has a policy been put in place regarding the recycle center? Gary stated that Roger is the contact for the recycle center and the agreement is the same as before the move. St. Joseph Recycle Committee will maintain the center and report on how the money is distributed.

08-47 Fiscal Officer requested a break out of times for payroll so that the proper account can pay. She requested a motion to appropriate receipts 17 - 25 totaling \$9,491.05 and warrants 28728 - 28761, totaling \$28,951.93. Mike so moved. Roger seconded. RCV- 3 yes.

Adjourned 8:13 a.m.

  
Marya Rodenbucker

Randolph Township Regular Meeting Thursday, February 28, 2008

Chairman Lang opened the meeting at 7:30 p.m. with the pledge. Lang asked if there were any corrections to the minutes they reviewed. Roger moved to accept the previous minutes. Gary  
08-49 seconded. RCV - 3 yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, F. Rodenbucher, J. Presley, G. Harrison, M. Perry, D. Hluch, B. Fox, D. Guziak, L. Klodt, B. Siegferth, B. Carter.)

Mike had some second thoughts on the recorded meetings on the internet and thinks we should put them on the internet. Roger also agreed. Another resident in town listens to them. If someone wants this info as public record can be requested. Gary feels that the audio doesn't paint a true picture without the visual motions. He suggested we revisit this issue if things are being misinterpreted in the future. The meetings are open and open to all. Mike moved to record our  
08-50 meetings and place the recordings on the website. Roger seconded. RCV - 3 yes

### Old Business

Roger has been in contact with the state auditor regarding the records policy update. He is waiting for more information regarding a listing from the state. Regarding the property disposal policy – State of Oh requires an internet auction be on for 15 days. E-bay standard auction is 10 days. Roger requested information from E-bay on length of auctions for those in our situation. A neighbor at the school park caught the young man who was responsible for a second turfing incident and informed Roger. Roger contacted the sheriff to file another report. He wants to file charges to discourage further damage. Roger suggested a sign stating that damage to property is a felony and include ORC wording and that charges will be filed. He will look into it and get info for the next meeting. Roger received one quote from Carol's ChemDry for the SC/CC carpet maintenance. A second quote should be coming tomorrow. He will update at the next meeting. Roger received some sewer questions from residents. He spoke to Jeff Lonzrick and all the contractors have been given notice to proceed. They are waiting for weather to break to get started. He spoke about Melanie Perry's group meeting last week. They want confirmation that the trustees are on board with the improvements for the township. Gary stated it is good for community development and wants to work together. Roger moved to support the activities of Melanie Perry and her group with the installation of a playground and upgrading the baseball fields in Randolph Township with the understanding that all equipment installed will become the  
08-51 property of Randolph Township. Gary seconded. RCV - 3 yes

Gary requested thoughts on filling the position of township administrator. Roger is not ready to do anything about this yet. Feels that the pay and benefits he receives as trustee, he can research his own projects. He has asked Dan to research a few things and received good feedback. Mike agrees with Roger and feels that we should wait. If there is an issue, the trustees can kick in and do a bit more. Gary feels that the past two years have been utilized with an administrator. He doesn't have time to research all the items he would like to address this year. It was agreed to keep it in mind for future consideration.

Mike reported on the status of the Atwater FD. We are preparing a time statement for them for reimbursement. Atwater FD will hopefully be on their own within a month.

### New Business

Roger stated that Erin Myrla's term on the Zoning Board expires tomorrow. He spoke with her and she is willing to serve another five year term. Roger moved to reappoint Erin to the Zoning  
08-52 Board with her new term expiring February 28, 2013. Mike seconded. RCV - 3 yes

Roger noticed that Kevin Warner has a house and the former Horning Trucking complex for sale. Are we interested in either property? New cold storage building needs built, but maybe we should consider the trucking complex. Gary and Mike both feel we should look into it. Roger will set up a time to meet with Kevin. Roger spoke to other townships regarding the Vera

Gatchall grant workshop. She charges a flat fee of \$450 plus 3% of the grant up to a maximum of \$3,000. She is willing to come to a meeting with a presentation. Gary feels this is worth looking into.

Gary stated that the Beverly Sanctuary tree trimming and removal will take place soon. He thinks we should look into cutting some trees in sanctuary to open it up more. The timber could be used to build a bridge to access the back of the park. He's thinking of a Community Betterment walking club started at the school park. Gary shared thoughts on future projects at the school park: spring planting; water and electric; gazebo/shelter; suggested the need for a concrete area for seating which could double as skating rink in winter. Gary suggested working on signs for distances and diagrams of the walking track.

Mike reported that 2211 (newer squad) was sent for repair for possible transmission failure. It is under warranty. He would like to discuss Regional Planning upping their fees. Roger feels that they provide a good service, but does not like how it has been presented (mandatory increase without public input).

Mary presented the trustees with correspondence for their review. She asked that they sign the copy request for items they would like copied. Mary attended the Portage County Township Association dinner and presented information given at that meeting. The carpets were cleaned in the administration building by Carol's ChemDry and they look great. We can be placed on a 6 month maintenance program if we are interested.

The January bank reconciliation was given to the trustees last week. Are there any questions?

08-53 Mike moved to accept the January bank reconciliation. Roger seconded. RCV – 3 yes.

The EMT fund is running low. Levy money is expected to come in toward end of March. She recommends an advance from the General Fund to the EMT fund for \$15,000, to be paid back when they receive the money. Mike moved to advance the necessary funds. Roger seconded.

08-54 RCV – 3 yes.

We need Supplemental Appropriations of the Works' Comp funds in Road and EMT - \$500 each within each fund from salaries. Mike moved to approve the Supplemental Appropriations. Roger

08-55 seconded. RCV – 3 yes.

Mary requested a motion to appropriate receipts 18 – 42 totaling \$104,456.15 and pay warrants

08-56 28762 – 28830 totaling \$49,703.04. Mike so moved. Roger seconded. RCV – 3 yes.

Larry gave the road report. They have been plowing/and salting roads. F450 repaired due to a safety recall at Jenior's. The tires for the new truck were purchased as approved at the last meeting. They are working on finishing the administration building renovations. He recommends that the kitchen be painted. Cemetery – 1 Funeral; YTD - 3. The new truck should be ready in a few weeks. He doesn't want to take out in the snow this year. He feels it is better to get a feel for the truck first.

Dan presented the zoning report. One accessory building permit. Dan sent a letter to Mr. Trickett. The prosecutor will follow up. Dan would like to know if he is to work on the township newsletter. Roger and Mike agree that he would do a good job. Dan spoke with Chuck Breiding regarding the tile floor in the SC/CC. Chuck's stated that not enough adhesive was used and moisture got in. He suggested overlaying the existing floor with a solid sheet material. Dan is waiting for more information. Roger feels that this needs to be addressed.

Melanie noticed some severe stains on the CC side. She stated that in her plan for the school park she has someone lined up to do the water and electric work. She stated that the foundation meetings are scheduled for the first and third Fridays of the month. Fundraising will be discussed at the next meeting.



**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER** page 347

Barb Fox stated that spring soccer is scheduled to begin April 15. Will the league need to work on the fields? Roger stated that his intent is to have a landscaping company come out and give an estimate. He hopes insurance will be involved, but the individual is responsible for repairs. She offered that whatever needs done they are willing to help.

Betty questioned the reading of minutes. Mike explained that more time was needed for the items to be addressed this evening. We will resume reading the minutes at the next meeting.

Dale Hluch spoke to Regional Planning about getting a grant to remove slum/blight (old feed mill). He feels that it would benefit both him and the community. Mike presented his thoughts that it is not feasible to burn the mill due to the great liability regarding the close proximity of other buildings and EPA approval.


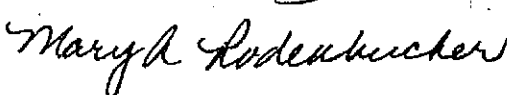
Gary Harrison shared that the Atwater Lions will host a benefit Euchre Tournament on March 9, 2008 to benefit the Food Shelf. There has been big increase for assistance.

Bill asked if the contractors will come back and fill in the areas where settling occurred due to sewer installations. Mike doesn't know – can't answer that. Larry thought it was to be done in a year. Bill had a few questions that he asked previously – Mike stated that the medical benefits will stand as approved. Bill stated that if you don't have time to do your job, don't run. Gary feels that comment is derogatory to himself. He spends much time doing work for the community.

Gary reported on the temporary lighting for the recycle center. Martell Electric gave a quote of \$890. Gary would like to fix the existing light on the pole and reevaluate the lighting situation in the spring.

Mike stated that Waterloo School is asking for support of a levy on March 4.

With no further business, the meeting adjourned at 8:21 p.m.

Randolph Township Trustee Meeting Thursday, March 13, 2008

08-57 Trustee Mike Lang opened the meeting at 7:00 a.m. with the pledge. FO Mary Rodenbucher read the minutes. Mike moved to accept the previous minutes. Roger seconded. RCV – 3 yes (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Siegfert, G. Harrison, Candy Deffenbaugh.)

#### Old Business

08-58 Roger received a packet of sample retention policies. He will make copies for everyone. He received information from e-bay and the longest auction is 10 days. A letter from Chris Meduri stated we have to do 15 days. There is a government website that deals specifically with auctions with the appropriate time frame. Roger will get more information. Roger spoke with the sheriff's department regarding the vandalism at the school park. According to the dispatcher, it is an ongoing investigation. A letter was sent to Chris Meduri for approval regarding the St. Joseph recycle committee and their requirements. Roger asked Dan to attend the sewer preconstruction meeting. Dan gave the trustees a time line that was presented at the meeting. Roger suggested that we have someone from Randolph Twp attend future meetings. Roger received a quote on the carpet cleaning in SC/CC from Millicare. The quote is for cleaning four times a year. Discussion regarding wet versus dry cleaning. He also checked on a mildew application for the library. Both companies can provide treatment. Gary suggested using Millicare. Roger moved to contract with Millicare carpet cleaning of Hudson, OH to provide maintenance for the SC/CC/library four times a year, not to exceed \$1934.00, with a trial of two visits. Gary seconded. RCV – 3 yes.

Roger received info that Vera Gatchall is not accepting any more grant work. He contacted Candy Deffenbaugh from Damascus who is also a grant writer. She presented background and grant information. She is willing to work with township. Roger requested references. Agreements will be sent to the prosecutor for review. Mike asked about success ratio. Although it is hard to give an exact figure, it is over 50%.

Gary presented information from the Regional Planning meeting. The increase has not been decided, only discussed. Gary explained the different options available. He suggested we gather more info and continue discussion at the next meeting. Gary recommended we shovel sidewalks in front of the school park. Roger stated that Tim informed him that White's make a snow blower to attach to the grasshopper. Discussion continued regarding the different options. Gary asked about the Warner property. Roger contacted Frank Pavliga about building just the cold storage part. The cost difference is too great to consider purchasing the Warner property. Gary suggested Frank review the fire station roof.

Mike stated that 2211 is back in service. He spoke with Melanie Perry regarding the school park. We need to come up with a drawing where things will be placed. Discussed a possible plat map. A final meeting with the Atwater FD and administration is planned. We should be able to hand off the first meeting in April. A few technical issues need to be addressed.

#### New Business

Roger received a response from Rep Dyer stating that they are possibly able to help with the cemetery fencing. Fence in town center cemetery needs to be addressed. Discussion about Hillside fencing options. Roger will get more information. During our last big winter storm Roger thought about senior citizens who may need assistance. He would like to come up with a list and have a volunteer group or fire personnel perform a courtesy call. Betty presented info that the Lions Club is working on the same program. It is hopeful that we can work together on this project.

Gary had nothing at this time.

Mike would like to discuss all upright stones on the west side of the road. Roger is in favor.

Mike doesn't feel it is right to place restrictions. He requested that they think about it and make a decision in the near future. The generator ran successfully for 12 hours straight during the winter storm. Some firemen stayed all night to ensure a prompt response to any call. The RFD personnel are to be commended for a great job. The Easter Egg hunt is scheduled for Sunday, March 16.

Mary presented correspondence for review by the trustees. Mary spoke with Commissioner Maureen Frederick about Community Development Block Grants and received info. There is a meeting on Thursday, March 27. She asked if any of the trustees are able to attend since she will be in Columbus. Roger volunteered to attend. The meeting on March 27 needs to be changed. Mike moved to change our regularly scheduled meeting from Thursday, March 27 to Tuesday, 08-59 March 25 at 7:30 p.m. in the Town Hall. Roger seconded. RCV - 3 yes.

We haven't received levy money for EMS and will need to make another advance. Mike so 08-60 moved. Roger seconded. RCV -3 yes.

08-61 Mary requested a motion to approve the receipts and warrants as presented. Mike so moved. Roger seconded. RCV - 3 yes.

Dan presented zoning report. There was one lot split. He is working on ongoing complaints. Zoning Commission will meet on March 24. He is working on the newsletter and suggested using a company to do a color issue. He received information that it would cost about 50 cents a 08-62 copy for 100 newsletters. Mike made a motion to try the new color newsletter. Roger seconded. Discussion: Try one newsletter and see the response. RCV - 3 yes.

Gary Harrison stated that the Euchre Tournament hosted by Atwater Lions was enjoyed by those who made out in the storm. Chuck Darrah stated that they will host another tournament as they realize the need to support the food shelf. He appreciates the information on the internet.

Betty wanted to commend our road department for the great job during the storm. She also commented that the administration building remodeling looks great. Betty feels that the recycle committee should include more community members since the recycle center is on township property. Gary explained that St. Joe has always maintained the site and will continue with the partnership. There is a financial issue regarding our employees. Betty is concerned that the money has not stayed in the community. Roger stated that the agreement specifies that money stays in the Randolph, Atwater, and Suffield area. Due to increased need, the food shelf could be open five days a week and can always use financial help.

The meeting adjourned at 8:25 a.m.

*Michael J. Lang*  
*Mary A. Rodehushen*

Randolph Township Trustee Meeting Thursday, March 25, 2008

- 08-63 Trustee Mike Lang opened the meeting at 7:30 p.m. with the pledge. FO Mary Rodenbucher read the minutes. Mike moved to accept the previous minutes. Roger seconded. RCV – 3 yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, J. Presley, G. Harrison, L. Klodt, F. Rodenbucher, M. Perry.)

### Old Business

- 08-64 Roger received references from Candy Deffenbaugh. Roger contacted them and received positive feedback stating that many dollars as well as in kind services were received. Roger reviewed the fee options and sent a letter to Chris Meduri. Chris suggested using the hourly rate option, not the percentage option. Roger would like to give Candy a try researching grants for the cold storage building, sidewalks, etc. Mike would like to see research about sidewalks. Gary questioned the amount of money to give her a try. An initial development plan takes about 8-10 hours for about \$500. Several items on a time frame could go hand in hand with our wish list.
- 08-64 Roger made a motion to hire Candace Deffenbaugh as professional grant writer to investigate ideas for grants, not to exceed 10 hours at \$50 per hour. Gary seconded. Discussion: Gary wants to make it clear that Candy will work as a sub-contractor. Mike suggested that Roger be the contact. RCV – 3 yes.
- 08-65 Mike made a motion to make Roger Klodt the primary contact for the grant writer. Roger seconded. RCV – 3 yes.

Roger put all the paperwork together and gave a copy to everyone regarding Rep. Dyer's capital funding project. He requested \$15,000 - \$20,000 dollars for the replacement of cemetery fences. His suggestion included the front fence at the town center cemetery, front fence at German Reform Cemetery and the north and south wire fences at Hillside West.

Roger forwarded a letter to Chris Meduri regarding the St. Joseph recycle agreement. Chris reviewed it and it was sent to St. Joe. Everything should be in order. Discussion about the duties continuing as in the past and that all monies must filter into Randolph Township. Discussion about the placement of bins took place. There have been no complaints at this time. Roger contacted Deputy Simon regarding the turfing incident. Dep. Simon stated that they have not been able to locate the second individual yet, but it is an ongoing investigation.

- 08-66 Roger will meet with the landscaper next week and hopefully have a quote on the repair. Roger presented an update on disposing of township property on internet. Roger read a proposed resolution (currently used by Grainger Twp). The OTA recommends renewing the resolution each year. Roger made a motion to accept the resolution wording and follow the recommendation of the OTA. Gary seconded. RCV – 3 yes.

Gary has an FYI regarding the clearing of timbers. Unfortunately there are no good timbers for the bridge. Gary asked Mike to have the fire personnel fix the light that is out on the Town Hall. Gary wanted to discuss the headstones at the cemetery. Mike and Roger feel that upright stones should be able to be placed anywhere. Mike doesn't feel we should place restrictions on the stone. Larry stated that Sections B & C are restricted for flat stones and recommended leaving it that way. Mike recommended that discussion continue in the future.

- 08-67 Mike presented the fire department report for February. Call totals: EMS – 33; Fire – 8; MVC – 6; Inc. – 8; month total – 55; YTD – 94. Easter Egg Hunt was a great success. Diane is researching information for grants. Mike made a motion to enter into grants with AFG for a brush truck and an automatic start generator. Roger seconded. RCV – 3 yes.

- 08-68 Mike would like to send six people to FDIC conference in Indianapolis on April 10 – 12, 2008 to investigate truck specifications. Roger made a motion to attend, not to exceed \$2000. Mike seconded. RCV – 3 yes.

Mike reported that Water Resources will be out to install the water meters. He also recommended removing trees on some side roads. Larry thought we could enter into a "will call" contract for necessary work.

Mike doesn't want to pay any more to Regional Planning, but is interested in any alternatives. Gary suggested that we have some ideas to present at the next Regional Planning meeting. Discussion continued about various options to present at the next Regional Planning meeting.

#### **New Business**

Roger attended the Health Department's annual meeting. Chip Porter presented the budget with a projected deficit of \$163,000. One option brought up was a chargeback to the townships. The bottom line is if they don't get more money, they will have to lay off people. They are working with a bare bones staff. They can only increase fees to what is state mandated. If no money is received, the state will contract with an adjoining county health dept. Chip asked townships to help promote and support the levy. Roger feels the services are important to our township. Gary supports health dept., but not sure if he wants to promote the levy. Mike feels health dept. is essential to the county, with restaurant inspections, schools etc. Mike supports their attempt to get their levy. Dan can place an article in the newsletter and Mike and Roger want their names attached to the article. Melanie stated that the health dept. helps the school nurse whenever needed.

Gary would like to discuss road work. We are supposedly getting the grant for Alexander Rd. He would like to ditch and berm all the roads in the township. Gary suggested working on an agreement between the road and fire departments regarding the township mowing. He suggested that Larry oversee the mowing. Mike will handle any problems that may arise. Gary would like to evaluate the tree situation before road work begins. Gary suggested using a correspondence folder at the administration building. All correspondence coming in and going out can be placed in the folder for review. Mary agreed to try this suggestion and file the folder every two weeks.

Mike was approached by Doug Jenior regarding an easement to tie into our sewer. This would be very costly for Jenior to tie into the township versus their own line. It was suggested that Jenior's provide a sketch, and see if they understand the cost involved.

Mary informed the trustees that the savings account was considered dormant until she was added as a signer on the account. We need to make at least one withdrawal per year to keep it active.

08-69 Mary placed copies of the bank reconciliation in the trustee's mailboxes. She asked for a motion to accept unless there are questions. Mike so moved. Roger seconded. RCV – 3 yes.

A few residents spoke to Mary about the great job our road department did during the last storm. Many stated that they appreciated all the hours Larry and Tim put in to keep our roads clean.

08-70 Mary asked for a motion to appropriate receipts #50 – 61 totaling \$398,585.63 and pay warrants 28900 – 28934 totaling \$39,711.60. Mike so moved. Roger seconded. RCV – 3 yes.

Mary recommended that the old cemetery books and minutes be kept in a fire proof file. She also suggested that the records room needs attention. Mike suggested getting prices on fire proof file cabinets.

Larry spoke to Gledhill to truck should complete in several weeks. They have been working on the administration building renovations. New batteries were placed in the grader. We have exceeded our salt estimate and will have no more salt deliveries. Larry suggested that we increase our estimate next year. One hundred tons of cinders were delivered to be mixed with the salt to help extend our current supply. Larry stated that they have started patching pot holes. Several roads have serious crumble areas. Larry will evaluate which roads we should chip and seal this year. Tim took his insecticide test, but has not received any results yet. The low areas were filled in at the cemetery. There was one funeral; for a YTD total of four.


Dan presented the zoning report. There were no permits or complaints. The quarterly zoning meeting is scheduled for April 7, 2008. Dan suggested we get estimates on the tile replacement in the SC/CC. Discussion on what material should be used. He presented a copy of the newsletter and will add the requested information discussed this evening.

Melanie has a preliminary layout and stated that anything can be changed. The target completion date is next year. She appreciates what the RFD had done for the Adams' Family. The Foundation is working on other areas for the family. Melanie suggested scanning the records and keeping the records as PDF files.

Gary Harrison reported that St. Joe sent \$2000 check from the aluminum cans for the Food Shelf. He appreciates the support from the various Lions Clubs and St. Joe.

Roger contacted Mickey Marozzi regarding Waterloo Rd. Waterloo Rd. was initially on the list to be repaved. They will inspect it in May to determine if it can wait until next year without severe deterioration. If it can wait, it will then be patched. If not, it will be chipped and sealed, but it will be off the list for paving the following year.

With no further business, the meeting adjourned at 9:06 p.m.

  
Mary A. Rodenbucher

Randolph Township Trustee Meeting Thursday, April 10, 2008

Trustee Mike Lang opened the meeting at 7:00 a.m. with the pledge. FO Mary Rodenbucher read the minutes. Roger moved to accept the previous minutes. Mike seconded. RCV: Lang – yes; 08-71 Horning – yes; Klodt – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Wagner, L. Klodt, B. Carter, B. Siegferth, J. Bierlair.)

### Old Business

Roger suggested that James Bierleir, a representative from the Portage County Board of Health, speak first regarding the needs of the health department and their upcoming levy. Jim has made it his mission to speak to all the townships in the county regarding the health department. Jim presented Chairman Lang with info regarding this year's budget, the proposed budget for 2009 and other pertinent information. First he wants all trustees to know that they are our health dept. He then explained about the possibility of charge backs to the townships. Every township will pay for every individual in their township. The projected cost is approximately \$1.80 per capita. He understands that this could severely impact townships with their budgets next year. With the current financial situation, if the levy does not pass the health department will have to cut back on services provided and lay off personnel. Jim stated that the health department will attempt to pass the levy in November. The health department does not want to come back to townships because of the short fall, but something needs to be done. He requested that we all work together to pass the levy. He requested a letter of support for the health department, the upcoming levy, and a decision hopefully supporting the charge backs. If you can't support it, they would like a reason why. The levy will be .2 mils, which works out to about \$7.00 per \$100,000. Jim answered questions from the public. There was discussion about what will happen if townships approve the charge back and then the levy passes. The charge backs would continue. They are not sure if the money can be returned to the township, but they are working it. They don't want to take advantage of the townships, but the charge back falls on the budget commission. Regardless of how the township feels about the charge back, if it is approved by the budget commission, then everyone will have to pay. Jim closed by encouraging everyone to research information about the health department.

Roger recommends we make a decision today, due to the fact that the budget commission meets next Tuesday. According to Steve Shanafelt a better projection is \$1.87 per person. Based on the last census we would pay approximately \$10,500. Roger suggested that we temporarily approve the charge back. Mike agrees. He is not happy with the charge back, but feels the health dept. is an important asset. Mike made a motion to submit a letter of support for the health department and their levy and temporarily approve the charge back. Roger seconded. Discussion: Gary feels that the people spoke with previous elections by voting it down and he will speak for the people. Mike feels that if voters don't have the means to support the levy and the township can redirect some funds to support the health department we should do so. Mike suggested that a sales tax 08-72 increase may be one solution. RCV: Lang - yes; Horning - no; Klodt - yes.

Roger reminded everyone about the township road side clean up on May 3. The rain date is May 10. He spoke with Ed Karg about a dumpster. There is a price increase of \$20. Roger made 08-73 a motion have Ed supply a dumpster for \$220. Gary seconded. RCV: Lang - yes; Horning- yes; Klodt - yes.

The township's annual recycle day will be held on May 17 at the administration complex. Discussion about the number of tires per household. We will take 6 tires per household, and charge for extra tires. Roger will check with the Portage County recycling center on the amount to charge.

Roger suggested that we wait until after everyone attends the Public Records training to make any changes to our public records policy. Roger received Office Max and Staples catalogs from Mary about the fire proof file cabinets. Discussion about where to place the cabinet. Gary suggested using floor jacks to support the cabinet in the extra office. Roger will check on the cost

for a lateral file cabinet. Roger spoke again to Dep. Simon regarding the ongoing investigation of the turfing incident at the school park. Mike suggested sending a letter to sheriff documenting everything. Roger spoke to Bruce Wagner, of Specialty Service Group of Ohio, about the turf repair. Bruce presented a proposal to repair damage. The cost to repair the west side is \$720; the east side is \$480, and the south end \$240. Roger feels we need to get it repaired. Pictures need to be taken to document the damage and pass the cost on to the individual responsible for damage. Roger made a motion to repair the Randolph School Park and accept the proposal from Specialty

08-74 Service Group of Ohio not to exceed \$1,440. Gary seconded. Discussion: Money will be recouped. RCV: Lang – yes; Horning – yes; Klodt – yes.

Gary reported that he presented the option of raising the fee for usage after you go over the per capita fee at the Regional Planning meeting. The Regional Planning commission suggested a possible option of increasing 10-20 cents per capita. Commissioners will match this amount. A decision needs to be made by July. Gary suggested that the architect look at the RFD roof. Gary will contact Frank and have him call Mike. Gary asked Mike about the sewer issue with Jenior's. Mike spoke to Lee and they decided not to tie in.

Mike presented the fire report. RFD dissolved our commitment with Atwater Fire Department this past Monday night.

Mike will contact Water Resources regarding the issue about the meter yet to be installed.

#### New Business

08-75 Roger made a motion to approve the resolution authorizing the county prosecutor to proceed with legal action against Mr. Trickett. Gary seconded. RCV: Lang – yes; Horning – yes; Klodt – yes.

Gary would like to get a message out discouraging theft. Mike thought at one time we had a neighborhood watch. Mike suggested a community meeting. Gary thought an article in the paper would be the place to start. Gary will contact the Record Courier.

08-76 Mike received a letter from the Community Action Council (CAC) requesting support of the summer lunch program at Moyer Fields. It will take place from June 9 through August 22. Mike made a motion to support the CAC lunch program. Gary seconded. RCV: Lang – yes; Horning – yes; Klodt – yes.

Mary has a few housekeeping issues. She would like to know how the trustees feel about the employees filling out absence reports. All were in agreement that this should continue. Mary requested that the trustees remind the employees under their direction to complete these reports and submit them with their time sheet.

08-77 Mary requested approval of supplemental appropriations for cell phones and gas bills. She is not sure how much is needed as corrections are needed. They were paid out of the general fund in the past but should be paid from the road and fire department funds also. Mike so moved. Roger seconded. RCV: Lang – yes; Horning – yes; Klodt – yes.

08-78 The Local Government Conference was very informative and would like to implement some items in the future. We need to start looking at the budget. She would like input from the trustees and their departments. The March bank reconciliation was placed in their mailboxes. Mary asked if there were any questions. Mike moved to accept the March bank reconciliation. Roger seconded. RCV: Lang – yes; Horning – yes; Klodt – yes.

08-79 Mary requested a motion to appropriate receipts 62 through 66 totaling \$1,234.54 and pay warrants 28935 through 28973 totaling \$22,278.41. Mike so moved. Roger seconded. RCV: Lang – yes; Horning – yes; Klodt – yes.

Mary reported that we have received a \$15 restitution payment on library vandalism.



Larry presented the road report. They have been patching pot holes. He will work on the 2008 road bid specs. Tim passed the insecticide test. Tim inspected the town hall and administration building. There appears to be some past activity, but nothing at present. He suggested meeting with the trustees to come up with a plan. Mike talked to Tim and one issue is the cement sidewalks. It would need to be drilled and then patched. Gary suggested spraying around the perimeter every year as a preventative measure. The inventory has been categorized.

Dan gave the zoning report. Two houses are in the works, but no permits. He is working on a list of complaints. The Trickett issue has already been addressed. He is working on a commercial sign in a residential area.



Roger complimented Dan on the newsletter.

#### **Public Comment**

Bill appreciated the support of the trustees regarding the health dept. He questioned reserving the gazebo. Mike stated that a verbal request was all that was needed. At a recent seminar it was strongly advised to have a contract for the gazebo especially for liability issues. We are working on a simple contract, but for the time being you can use it. Bill asked if there is any new information regarding the sink holes left by the sewer installation. Mike reported that Water Resources is done and it is up to the home owner to fill in the holes.

Betty asked if there was any problem with the Lions ending the parade at the school park. No problem with the trustees. The parade will start at Moyer Fields again. Gary feels it should be started at the cemetery to honor the fallen. There was an issue with people not respecting the graves. Roger suggested taping off areas. Mike stated that RFD will work with the Lions Club; just let him know what needs to be done. Bruce supports starting at the cemetery. Mike suggested working out the kinks regarding the beginning and ending of the parade. Betty understands that RFD does not charge for EMS runs which is great. Mike reported that the department is researching soft billing at an upcoming conference. Betty thinks this is a great idea to get extra money.

With no further business the meeting adjourned at 8: 40 a.m.

Randolph Township Trustee Meeting Thursday, April 24, 2008

08-80 Chairman Lang opened the meeting with the pledge at 7:30 p.m. FO Mary Rodenbucher read the minutes of the previous meeting. Roger moved to accept the minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Murphy, G. Harrison, B. Carter, G. Klag, F. Rodenbucher, M. Perry, L. Klodt, R. Huth, S. Melton, D. Guziak, B. Wagner, H. & K. Shaeffer.)

### Old Business

08-81 Roger reminded everyone about the second annual road side cleanup on Saturday, May 3 from 8:00 a.m. until 4:00 p.m. He is requesting residents and community groups to help get all the roads cleaned up. Bags and gloves are available at the administration building. A dumpster will be at the administration building. Our township recycle event will be held on Saturday, May 17 from 8 a.m. until 2 p.m. at the administration building, not at the community center as reported in the paper. Roger received a letter from Bill Steiner with the Portage County Recycling Center stating that only 6 tires with no rims can be accepted per household. Roger will call for the charge for extra tires. Roger received information from Bruce Wagner regarding the fire proof file cabinet. An office supply company in Cleveland has new and used office furniture. A standard four drawer FireKing brand vertical cabinet which is rated for 1700 degrees for 2 hours is \$850 used versus \$2250 for a new one. Roger thinks we should jump on it. Mike suggested looking at it. Roger made a motion to purchase the used FireKing fire proof file cabinet from My Office Products not to exceed \$1,000 upon inspection. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger left a voice message for Dep. Simon regarding the turfing incident, but hasn't heard back yet. Bruce Wagner repaired the damage at the Old School Park. He did a good job and it is starting to fill in. Roger will contact the first individual regarding the amount owed. The Budget Commission for the health department made no decision regarding the charge back. They are looking at a charge back based on appraised value, which would bring our amount down to about \$6,400.

08-82 Gary reported that the sign at the Old School Park will start next week. He asked if there any other items that need to be addressed since we haven't discussed this issue for a while. Gary suggested installing conduit for possible electric use in the future. All were in agreement that this is a good idea. Gary made motion to install electrical conduit in the Old School Park sign not to exceed \$500. Roger seconded. RCV: Mike – yes; Gary – yes; Roger - yes.

Gary wanted to discuss the details regarding the Memorial Day parade. He spoke with Len McKay and would like to work things out. Mike also talked to him. The plan is to start at the cemetery and end at the school park. The trustees would like to have a meeting to work out the logistics. Gary suggested a sound system at the school park. We could have temporary electric and possibly a well this year. Mike stated that we need it. Mike thought there was a pole at Wise's house for temporary electric, but he's not sure if it is still there. Gary will come up with a plan and present it at the next meeting.

Mike stated that he met with Frank Pavliga regarding the fire station roof. Frank did not feel a peaked roof is the solution. He suggested to completely tear off the old roof. Frank will get back to Mike with a quote and more ideas. Gary still thinks a pitched roof is the way to go. Roger asked how the pitched roof would blend in with the other structures. Roger would like to see the cost difference. Gary suggested getting something that lasts.

Mike reported that the fire department is getting the cemetery ready by mowing and picking up sticks.

**New Business**

Roger reported that Rep. Dyer contacted us about hosting a town hall meeting on Thursday, May 15 from 7:30 p.m. to 9:00 p.m. Rep. Dyer has been traveling to various townships and wants to hear what we, his constituents, are concerned about.

Gary stated that our Issue 2 funds this year are for Alexander Rd. He questioned if we should identify a project for next year. Roger & Mike agreed that we should apply. Gary doesn't have a problem letting other townships get some money for their roads. Larry suggested Shaffer Rd. for the project. Gary will work on completing the paper work.

Mike asked if Edinburg still has an auction. He recommended that the steel building be cleaned out and move ahead with the cold storage building. Some of the RFD items have not been used for quite a while can be discarded or placed on e-bay.

Mike recommended selling the 1983 Chevy brush truck since it is not used much. A few people are interested in the truck. He thinks they could sell the service body, chassis, and slide in unit separately. He asked Gary and Roger to think about it for the next meeting. At the inspector conference two weeks ago they finalized the specs for the new truck. More information to follow. Mike checked into soft billing for ambulance service. They charge 5-15% of the money collected depending on the demographics of the community. The company bills the insurance company and does not involve the patient. The "soft" part is that if patient's insurance does not respond, no further billing will occur. Mike will have a full report for the next meeting. Gary suggested looking at past history to see what could possibly be recouped. Roger suggested we take advantage of this.

08-83 Mary received a letter from UAN stating that we should be receiving a new computer around the middle of June. She checked to see what happens to the old computer and was informed that UAN would donate it to the township. Mike so moved to accept the old computer donation from UAN. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary received an account summary from the Ohio Public Employees Retirement System stating we have a rather large credit. She called on this and was told it was from overpayments in prior years. We can apply the credit to pay our employer portion of the contribution.

08-84 Mary asked for a motion to appropriate receipts 67 through 81 totaling \$23,341.50 and pay warrants 28992 through 29033 totaling \$33,285.62. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reminded the trustees that we are the host for the Portage County Township Association dinner/meeting on Saturday, May 17, 2008.

08-85 Larry presented the road report. They have been patching roads. Quite a bit of work was done on Swartz Road. Since it will be very dusty, he checked with Henry Luli about a prime coat oil. It will cost \$800. This will not only keep the dust down, but also keep the stone in place. Gary made a motion to put the prime coat oil on the areas that were repaired on Swartz Rd. for \$800. Roger seconded. RCV: Mike – yes; Gary – yes; Roger - yes. They have also been ditching Trump and Bassett roads. They purchased riprap to fix the erosion problems. Salt boxes were taken off.

Dan gave the zoning report. There were two agricultural building permits. Working on barking dog complaints on Hartville Rd. Chris Meduri contacted Mr. Trickett's lawyer. The Zoning Commission will meet on Monday, April 28, 2008.

**Public Comment**

Melanie reported that the Randolph Community Foundation will hold a fundraiser walk on Sunday, May 18 for the Mitchen family from 11:00 a.m. until 4:00 p.m.

Henry asked about a resolution on outdoor furnaces; suggested a time restriction for use. Roger explained that the EPA is also dealing with this issue. Zoning Commission presented a set of rules which the trustees rejected because it was too prohibitive. The trustees requested a revision. Zoning Commission decided to put the revision on hold until EPA makes a decision as it will nullify our efforts. We can deal with these as a nuisance issue. Mike stated one EPA suggestion is to raise the stack to alleviate the problem. We just want to make sure we do the right thing. Roger suggested we send a letters.

Rick has an issue with individuals burning something inside their home that smells so bad it takes your breath away outside. He recalled traveling on Hartville Rd. and the road was completely smoke covered. He feels that it is a traffic hazard.

Bob asked about setting up a well at the school park to also help the fire department. Mike stated that the fire station has a reservoir for water. Bob also asked if some of the recycle center bins could be moved to make it more convenient. The trustees have no problem with this and will work on moving the bins.

Gary H. gave a short report on the food shelf getting additional funds by holding a raffle. They are working on this and will have the drawing at the St. Joe festival. They could use more donated items for the raffle. All money will go directly to the food shelf.

George asked about charge back from Regional Planning. It was about 45 – 50 cents per capita. He wanted to know if it has been raised. Mike responded that they are discussing increasing it to 75 cents.

Bill agrees with Bob about moving the recycle bins. He does not have a problem with outdoor burning, but can see where a problem can arise. Bill stated he did not place the comment in the Sound Off.

With no further business, the meeting adjourned at 8:25 p.m.

*Michael Lang*

*Mary A. Rodenbucker*

**POLICY FOR DISPOSING OF EQUIPMENT BY INTERNET AUCTION FOR  
RANDOLPH TOWNSHIP, PORTAGE COUNTY  
RESOLUTION # 5-8-08-02**

Trustee Roger Klodt so moved the adoption of this policy as printed:

Therefore be it resolved Randolph Township hereby intends to sell unneeded, obsolete, or unfit for the use for which it was acquired township personal property, equipment, and motor vehicles as needed by internet auction. The number of days to bid on the property will be no less than 15 days. Although the actual auctions are 10 days long a legal notification will be published five (5) days prior to each actual auction. The terms will be cash on delivery and any other terms as are necessary to be set for each item.

Trustee Gary Horning seconded the motion. Roll call resulted as follows:

Trustee Michael T. Lang - Yes  
Trustee Gary L. Horning - Yes  
Trustee Roger Klodt - Yes

The above resolution was made at the regular meeting of the Randolph Township Trustees held Thursday, May 8, 2008 and is a part of the minutes of said meeting.

Mary A. Rodenbucher

Mary A. Rodenbucher  
Fiscal Officer  
Randolph Township, Portage County, Ohio

May 8, 2008

Randolph Township Trustee Meeting Thursday, May 8, 2008

08-86 Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. FO Mary Rodenbucher read the minutes. Roger moved to accept the minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, J. Hendrix, B. Siegferth, L. McKay, G. Magno, C. Haught, B. Carter, L. Klodt.)

### OLD BUSINESS

08-87 Roger wanted to remind everyone about the township recycle day on Saturday, May 17, at the administration complex. Scrap tires with or without rims, appliances with or without freon, miscellaneous scrap metal and lead batteries. We will not take trash, TVs or hazardous material. Bill Steiner stated that the charge for tires for Portage County is \$80 per ton to take away. They prefer to set a limit of six tires per family, but would rather have them at recycle day than on the side of the road. Gary suggested we put a cost basis on any tires over six and work from there. This would be at the trustee's discretion. Wise's discards tires at a cost of \$1.50 up to \$2.50 per tire. Roger recommended six free tires and charge \$1.00 each for tires 7-20. Mike said the problem is not what is on the roadside, but from people who have had these tires for a while. He feels it is a good idea to charge for the disposal. There could be a problem with non-residents bringing tires. Gary suggested checking to make sure that it is not being abused. Roger made motion to accept a maximum of 20 tires per individual for our recycle day with a \$1.00 charge per tire after six tires. The six tire limit applies to car and light duty truck. Heavy duty and farm implement tires would incur a \$5 charge per tire or per the discretion of the trustees on site. Gary seconded. RCV: Mike – yes; Gary – yes; Roger - yes.

Roger reminded everyone about Rep. Dyer coming next Thursday, May 15, for his town hall meeting at the Community Center at 7:30 p.m. He hopes it will be well attended.

Roger spoke with Chuck Breiding concerning the restroom and kitchen floors in the Senior/Community Center. Chuck suggested we pick out three different floor materials from ProSource in Akron and he will then provide a quote. He also recommended one piece due to the moisture issue. Roger hopes to have more information at the next meeting.

Gary wanted to discuss electric service at the school park. He spoke with Martell Electric about a price. It would not be able to take place before Memorial Day. With that in mind, we will have to use a generator for the sound system. Gary hopes to have a drawing for the next meeting. He suggested a service panel with 200 amps. If lighting will be used a larger panel would be needed. Mike suggested starting with a larger panel to avoid additional costs in the future.

08-88 Mike presented the fire report. They have been planning for the Memorial Day Parade. Truck 2214 is need of service due to the main pump shaft breaking in half. Individual parts to repair the pump would cost approximately \$4,200. The whole kit can be purchased for approximately \$5,250 plus shipping. Mike recommends purchasing the whole kit which would allow for it to be dropped into the truck saving a great deal on labor cost. All work is being done in house. Mike made a motion buy the updated pump kit not to exceed \$5,250 from Warren Fire Equipment. Roger seconded. RCV: Mike – yes; Gary – yes; Roger - yes.

Mike is waiting to hear back from Certified Ambulance Group. He is very interested in this company for the fact that they will train RFD personnel to gather the needed information to complete the soft billing. The projected income is approximately \$60,000 plus. This is based on the number of runs and the different tiers of care. Mike is working to have everything in place for the next meeting.

Mike wanted to discuss selling the brush truck. Roger said if it is not used we should sell it. Mike suggested separating the truck into the rolling chassis, service body and the skid unit and advertising each part. Roger stated that in the Grassroots Clippings newsletter there is an amendment pending reducing the number of days from 15 to 10 for an internet auction.

Frank Pavliga provided estimates for a slow-sloped and pitched roofs, \$38,000 and \$49,000 respectively. Mike suggested looking into funding.

#### New Business

Roger has nothing at this time

08-89 Gary would like some community involvement in beautifying the school park. Gary made a motion to spend \$3,500 for plants at the School Park. Roger seconded. Discussion: Len reported that the park on Fairground Rd. had plants and shrubs planted by the Lions and the Garden Club, but were dug up by vandals. Gary said we would prosecute anyone who vandalizes township property. Roger suggested that clean up around the township buildings is needed. RCV: Mike – yes; Gary – yes; Roger – yes.

08-90 Mike presented a mutual aid agreement with Atwater Fire Department regarding Waterloo Schools. This was formerly a hand shake agreement, but now it is in writing. Both departments would share responsibilities. There will be no billing for any transport from the school. Mike made a motion to accept the mutual aid agreement with AFD. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-91 Mary presented the resolution for disposing of township equipment. Roger moved to accept the resolution. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-92 Mary sent a letter to the Veteran's Commission requesting reimbursement for Memorial Day expenses. She reminded the trustees that we need to designate someone to place the flags at the cemetery. Mike moved to designate Gale Dernberger to place flags at the cemetery. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-93 Mary requested a motion to appropriate receipts 82 – 85 totaling \$1,760.53 and pay warrants 29035 – 29065 totaling \$49,359.27. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road department report. About 95% of the patching is done. Dibble Road has many soft patches that were repaired. The Road Dept. replaced the pipe at Bassett & Hartville. The old pipe could not be found so they replaced it with a new one as it was creating a road hazard with overflowing water. The owners of the property were not happy about this. Larry explained that this was a road hazard and needed to be addressed. Larry suggested we advertise for stone and oil. Last year we chipped and sealed 7.6 miles of road at a cost of \$10,700 per mile. He spoke with Adelman's and Luli's and has a rough figure of about \$12,000 per mile. Larry recommended we bid out 40,000 gallons of oil. We used 28,000 gallons last year. Larry suggested we advertise soon to get a good price on oil. Gary suggested putting a formal presentation together for the next meeting. Larry figured that the proposed 7.27 miles will cost about \$87,240 which is an increase of about \$6,000 from last year.

08-94 Two new front tires are needed on the F-450. Mike moved to buy two tires from Ravenna Tire not to exceed \$200 each. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-95 Larry was approached by Troy Manion, from the Hot Stove, requesting more signs be put up for park rules. He would like to see signs stating no bikes or skateboards. Larry estimated the cost to be about \$30 - \$35 per sign. Roger moved to get 10 signs for various locations not to exceed \$500. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Cemetery footers were poured and the water turned on. Funerals: YTD – 6.

Dan gave the zoning report. Two new house permits were issued. He presented information from Chris Meduri regarding the Duffy property. Chris Meduri is working on the Trickett issue. The Zoning Commission will have a hearing on May 19 on the outdoor wood burners. Roger

attended the Zoning Commission meeting and the proposal is not too restrictive and should alleviate the summer burning issue.

Len wanted clarification about where the parade will end. According to the minutes it will end at the school park. Gary stated that it was an idea that was initiated for safety concerns. Len suggested that since the Lions have already planned so much that we should have the service at the town center as planned and next year at the school park. Roger stated that the memorial site would need to be moved and this could pose a problem. Ken Freshley is to be honored this year at the town center. Cemetery service will include the canon, Taps and a short prayer at a veteran's grave. Gary suggested we acknowledge the service of those who served at the cemetery. Bill agreed that we need to do something at the cemetery to honor all the veterans. Gary would like to work together and make things better each year. Len also spoke about working together with Randolph Community Foundation so as not to duplicate services.

Betty is confused and wants to make sure she understands what is planned. There will a small service at the cemetery and pick up the majority of the floats at Moyer Fields. Mike stated that the RFD will help wherever needed, but does not want to run the parade.

Bill stated that it is hard to hear and suggested moving the tables to make it easier to hear.

Len reminded everyone that Chris Craycroft of the Portage County Parks will be the speaker at the PCTA on May 17.

With no further business, the meeting adjourned at 8:13 a.m.





Randolph Township Trustee Meeting Thursday, May 22, 2008

08-96 Chairman Lang opened the meeting with the pledge at 7:30 p.m. FO Mary Rodenbucher read the minutes from the previous meeting. Roger made a motion to accept the minutes from the previous meeting. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, B. Wagner, G. Harrison, T. Pfile, D. Kolasky, L. Klodt, G. Huhn, M. Buffard, N. Wise.)

#### Old Business

Roger was not able to meet with ProSource for flooring in the Senior/Community Center due to schedule conflicts. He will try to meet with them next week. He reported that the township recycle day went very well. We made \$466 from the tires. We filled almost two dumpsters of scrap and four dumpsters of tires. Roger met with Woodsy's Music in Kent about the echo in the Town Hall. The recommendation was a big area rug or wall treatment. A sound system would make it worse. Woodsy's will get back to Roger with a proposal. Roger presented a suggested records retention schedule for review from the Ohio Historical Society. Roger feels it would be good to follow their recommendations. Mike has a rough draft for a poster. Mike also suggested thinking about who to appoint as our records officer. Mike feels we should rescind all previous policies and adopt it at the next meeting. Mike and Roger both feel we should make a decision at the next meeting.

08-97 Gary reported on the chip and seal recommendation from Larry. Gary suggested we put it up for bid. Gary made a motion to accept bids on 35,000 gallons of MC-3000 and 1,000 tons of #8 limestone. Roger seconded. Discussion: Larry suggested to also include 150 tons of #703 limestone; 150 tons of #57 limestone; and 500 tons of #304 limestone. Gary amended his motion to include all the limestone. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary stated that there is not as much improvement on Shaffer Road as required for the Issue 2 project and it might not get the needed points. Roger stated at the PCTA meeting Mickey Marozzi said the state has come up with an extra round of funding this year. The new deadline is June 13 and we should come up with two projects.

Gary did not have an opportunity to meet with the contractor regarding the electric service for the Randolph School Park, but will try to have something for the next meeting.

08-98 Mike talked about 2217 brush truck. Mike made a motion to put the truck chassis on e-bay. Roger stated that we need to put a five day notice in the paper followed by the 10 day e-bay auction. There was discussion on a minimum bid of \$2,000 since the truck is rare. Mike will get the details to Mary for the legal notice. Mike would like to engage in a contract with Fire Tec for the body and skid unit. It reaches nationwide with a publication and also internet advertising. They charge 10% of the selling price. Once the information is provided they will determine the advertised price. Mike made a motion to engage in a contract with Fire Tec for the body separate and the skid unit separate and to advertise the rolling chassis with a legal ad and on e-bay with a minimum bid of \$2,000. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-99 Mike has contacted three soft billing companies. Certified came in at 9% and LifeForce Management at 7% of the collected amount. Most departments in our area use LifeForce. Mike would like to engage in a contract with LifeForce. Roger asked if he talked to the local departments that use this service. Mike stated he had and no one had problems. Mike feels comfortable to use this company. Gary stated it would be a good idea to try as long as it is not tied to a long term contract. Mike moved to engage with LifeForce for soft billing for the RFD EMS services. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike reported that the truck policy and general liability is up for renewal with Love Insurance. The premium due is \$9,202. There is a problem with the billing. The old pumper that was sold is

still on the policy. He requested that the old pumper be taken off the policy and the new pumper added and to reissue the billing with the correct premium. Mike made a motion to approve  
08-100 \$9,202 to keep the policy in force and pay any supplemental premium with the new billing. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

The new parts for the pump assembly did not fit as it was supposed to. Junior spent about five hours working on it today. Hale is sending back our old parts and some new parts to the fix pump.

#### New Business

Roger thinks we should have a flag in each community room. He would also like have an Ohio flag for all three rooms. The cost is about \$167 for a flag set which includes the US flag and  
08-101 stand. Roger made a motion to appropriate up to \$250 to upgrade the flags in our community buildings. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary has nothing at this time.

Mike suggested painting the side of the library. Gary recommended we clean the rust and correct the rust problem before painting. Gary will look into this.

Mike has additional information on the fire station roof. He has a bid to repair the existing roof. Mike is researching this information and working on funding.

Mary received a letter regarding the reimbursement of Memorial Day expenses from the Veteran's Commission. Due to a recent finding, they will not be reimbursing expenses. Mary reported that we received notification from Homeland Security regarding a training workshop on Wednesday, June 11 and thinks we should have someone attend. Mike said someone from the RFD will attend. Mary reported that it is time to review the health insurance policy. She asked that all full-time employees and elected officials complete the enrollment applications and return them to her ASAP. Mary also reported that she and Mike met with representatives from Chase Bank. Mike stated that they recommended we move most of our money into the savings account to earn more interest and transfer to the checking account only the amount necessary to meet our obligations. Mary has signed up for online banking and is familiar with the procedure.  
08-102 Roger made a motion to accept the recommendations from Chase and begin online banking procedures. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-103 Mary requested a motion to approve the receipts and warrants as presented. Roger so moved. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary has been approached by some employees requesting direct deposit for their pay checks. There was discussion about the number needed to have this service. Mary stated that there is no minimum. She will find out what information is needed from UAN and will forward this on to the employees if it is approved by the trustees. The trustees have no problem with this as long as  
08-103 they can still review the time sheets. Mike so moved to approve direct deposit for those who request it. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry reported that we took delivery of the new truck. Everything was done to our satisfaction. Gledhill will place additional bracing on the plow. East will do the ladder, steps, mud flaps, and tool box possibly next week. Larry would like rough sawn oak boards for the side boards. He spoke to John Evans regarding lettering on truck. It cannot be done by Memorial Day. Gledhill will have it lettered at no additional charge. Some repairs were done on the Chevy truck. There was discussion on what to do with the old truck. Mike thinks we should place it on e-bay. The front tires were replaced, but they cost more than originally appropriated. The road department is replacing missing signs. Tim will be spraying the walking track. Larry stated that the RFD is doing a good job with the cemetery upkeep. There were two funerals with a year to date total of eight.


MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 364

08-104 Dan presented the zoning report. One new house permit was issued. He presented the trustees with information from Chris Meduri regarding the zoning changes. The Zoning Commission held a hearing regarding the outdoor wood burners. Roger made a motion to hold a public hearing at our next scheduled meeting on June 12 at 7:00 a.m. with the regular meeting to immediately follow. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Dan gave an update on the sewer plant.

Gary Harrison asked for the trustee's approval to sell tickets at the youth baseball games. The trustees have no problem with this venture. Gary presented a posted with the donated items for the raffle. He wanted to commend the waitresses at Bob's who donated their tips totaling \$117.57 plus some canned food to the food shelf.

08-105 Gary Huhn presented his anticipated Eagle project. He would like to restore the volleyball courts, build picnic tables and help with planting shrubs at the Randolph School Park. There was discussion that the volleyball courts might be in the way of the plans for the new playground. The trustees agreed that four tables would be nice and to use materials that would last. Larry said some picnic tables are not being used at the pavilion. Mike suggested that he come up with a list of needed items. Mike made a motion to accept Gary Huhn's proposal for the updates and improvements to the Randolph School Park. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

With no further business, the meeting adjourned at 8:37 p.m.

  
Marya Rodenbuscher

Randolph Township Trustee Meeting Thursday, June 12, 2008

Trustee Lang opened the meeting with the pledge at 7:00 a.m. Mike stated we would begin with the public hearing for the outdoor hydronic furnaces. Trustee Klodt read the revised wording for zoning amendment regarding outdoor hydronic furnaces. Roger asked for public comment. Betty stated that people sometimes need to use it into May, like this year, and it may happen again in the future. Fred feels that the distance and season are critical. There is a public health issue with small particulates that could cause a problem. The main purpose for the outdoor hydronic furnaces is for heat, but some are using it improperly. If proper items are burned, there is no issue. Bruce asked if a process in place to investigate if something other than wood is being burned. Gary stated that we have the right to enter the property to investigate any complaint. Roger stated that we would investigate it and then send a letter to cease and desist. If necessary, the prosecutor would get involved. We hope it doesn't get to that point. Mike asked about retroactive issues. Roger stated that there is no such thing as retroactive. Gary asked if the 250 foot restriction will resolve the previous problems. Gary's concern is that the 250 feet will restrict people from obtaining this form of heat. He would like the wording reasonable distance, with the suggested 250 feet included, without creating a nuisance. There was discussion regarding reasonable distance. Fred stated sometimes 500 feet is not enough due to geography. We need to draw in the public health issue not just nuisance. It appears that there is a need to make a stronger nuisance statement. It may be necessary to counsel people regarding the nuisance issue. Mike asked what the manufacturer recommends. Dan stated that they recommend a flue. Mike suggested this is a good platform and we can work with it in the future. Gary suggested working on a method to get everyone in compliance. Bill asked about what homeowners insurance states. Do insurance companies have any regulations on safety and/or regulations? No one had an answer to this question. Fred stated that this is one way of protecting residents. Mike thinks it is a good footprint to adopt. Mike thinks a no dollar permit is good idea. Gary feels one shoe doesn't fit all. Roger doesn't agree with the recommended wording that Gary suggested. People will attempt to do what they want. Dan stated that the two requirements will solve 99% of the problem. Gary stated if the furnace is a structure then it should be reviewed as any other structure. Roger thinks a permit would be a good idea. Roger would like to require a permit and keep the proposed wording. Fred suggested sending a letter to the Farm and Dairy informing retailers of our regulations. Betty asked about previous installations and how many complaints were received. Mike stated that he received complaints only about two people as most neighbors don't want to cause waves. Betty wishes the process didn't take so long to take care of. Dan stated that most people are reasonable and will take care of the problem. Roger made a motion to accept the amendment as is with the recommendation that a permit be required. Mike seconded. Discussion: Gary feels strongly about the 250 foot as recommended. Roger feels the appeals board is open minded and fair in their decisions.

08-106 RCV: Mike – yes; Gary – no; Roger – yes. The amendment did not pass with a unanimous vote.

08-107 Mike so moved to accept the zoning amendment as proposed. Roger seconded.

RCV: Mike – yes; Gary – no; Roger – yes. The public hearing adjourned at 7:46 a.m.

Regular trustee meeting opened at 7:46 a.m. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Carter, F. Maier, B. Siegfert, B. Wagner, L. Klodt.)

Trustee Horning opened the road material bids as advertised. The following bids were received:

Paul Adelman Trucking - #8 limestone – 1,000 tons more or less - \$18 p/ton on our truck – \$17 p/ton delivered; #703 limestone – 150 tons more or less - \$17 p/ton on our truck - \$16 p/ton delivered; #57 limestone - 150 tons more or less - \$18 p/ton on our truck - \$17 p/ton delivered; #304 limestone - 500 tons more or less - \$17.50 p/ton on our truck - \$16.50 delivered. Prices good through April 30, 2009.

Arms Trucking – bid is for delivery only - #8 limestone - \$18.30 p/ton; #703 limestone - \$15.95 p/ton; #57 limestone - \$17.95 p/ton; #304 limestone - \$15.95.

H. Luli Construction –MC 3000 oil – 30,000 gallons more or less - \$3.53 p/gallon delivered and applied to township roads.

Hughes Contracting - MC 3000 oil - \$3.926 p/gallon delivered and applied.

08-108 The stone as a group is cheaper from Adelman's. Gary made a motion to accept the bid from Paul Adelman Trucking for the limestone. Roger seconded RCV: Mike – yes; Gary – yes; Roger – yes.

08-109 Gary made a motion to accept the bid from H. Luli Construction for the MC 3000 oil at \$3.53 p/gallon. Roger seconded RCV: Mike – yes; Gary – yes; Roger – yes.

08-110 Mike moved to dispense the reading of the minutes and approve the minutes from the previous meeting. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

### Old Business

Roger met with Woodsy's Music in Kent regarding the echo in the Town Hall. He received a quote of \$6421.20 to install two-inch fiberglass panels throughout the building. The quote includes materials, installation, and hardware. Bruce was able to acquire scraps of the same material and had it delivered to the township. Roger would like to try the scraps as a test to see if it will help. Gary feels it is worth a try. Someone contacted Chris Meduri about Duffy property. Chris's response was if township wants his office to approach the bank he just needs to be notified. Roger drove around the township and saw at least nine other residences that appear to be unoccupied. Roger doesn't feel the township has the resources to take care of this property. Mike agrees with Roger. Roger got samples from ProSource for the SC/CC floor. Steve Porter of ProSource recommended the square tiles with sealing on a regular basis. Roger will meet with Chuck Breiding and get prices both ways. Roger is still talking to Hale Pump about getting some warranty on the fire pump. The testing showed that hardness was correct and they are now checking on the quality. Roger is adamant that Hale take responsibility.

Gary presented a proposal from Martell Electric for electric service for the Randolph School Park. Mike would like to review it before making a decision. Gary asked about the fire station roof. Mike recommended repairing the roof, but doesn't feel a peak roof would look good. Mike feels the money could be better spent on other areas. Roger is looking at the cost and still have it last the same amount of time. Gary still feels it will look good and feels the pitched roof is better. Mike would like to replace the roof and put the extra money in the operation of the department. Mike will call Frank to get an accurate picture before making a decision.

Mike stated that 2217 (brush truck) had some pump issues. They are working on it before it is advertised for sale. Chassis is ready to go out for bid. The pump was put back together before the parade. It will be tested to make sure it is working properly. Mike talked about the Budget Commission assessments for the health department. Roger contacted Vic, Steve, and Janet in the past. Mike suggested sending a letter. Roger stated our letter is on file. Mike made a motion to have Mary as custodian of township records. Roger seconded. Discussion: Assistant would be Dan Kolasky as needed. RCV: Mike – yes; Gary – yes; Roger – yes. Mike will present the fire report at the next meeting.

08-112 Mary presented a resolution naming Gary as the authorized representative for the OPWC program. Roger so moved to accept the resolution. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger asked about resealing the blacktop at the town center complex. He will call Skibiski for a new bid. Roger has been in contact with Candy about funding for the cold storage building. Roger stated that OPWC will accept two roads for next year. Gary doesn't feel we have the funds to do two roads next year. Roger wants to find a second road to bid on. Mike stated we should apply for Shroeder. Gary doesn't feel this is feasible. Mike feels we should take a shot at

it. Gary's recommendation is to stay with Shaffer Road only. Gary stated that other work also needs to be done. We wanted to ditch all the roads this year and get ready for Alexander Road. Gary feels we need to only use the resources available. Roger suggested making a bargain with county to get Waterloo Road paved next year. Gary feels we have some of the best roads in the county and we should work to maintain what we have. Roger agrees. Mike feels if the state is giving you 50% to pay for the road we should apply for it. Mike stated we should try. Mike  
08-113 made a motion to investigate the funds for Shroeder Road. Roger seconded RCV: Mike – yes; Gary – yes; Roger – yes.

#### **New Business**

Gary talked about Issue 2. He recommended using a 50/50 split.

Roger reminded everyone there will be a meeting for land preservation on June 17. He talked about a letter from Ohio Treasurer Richard Cordray stating programs for small business and an agricultural loan program. Roger met with a representative from State Products about Randolph Township going green. He will talk with Diane, Larry, and Donna and get some samples and get a cost comparison for the products we use. Zep will also provide the same information.

Mike has no new business at this time.

Mary would like the health applications by the end of the month to get everything ready for a quote. She has direct deposit forms for anyone chooses to participate. Mary reminded the trustees that we need to set a budget hearing. Mike moved to set the budget hearing on  
08-114 Thursday, June 26, 2008 at 7:00 p.m. with the regular meeting to immediately follow. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

The summer conference will take place July 30 – August 2 in Cincinnati with a registration deadline of July 17. Mike made a motion to pay for any trustee and the fiscal officer to attend.  
08-115 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested approval for supplemental appropriations for the EMS operating supplies and  
08-116 for Medicare contributions. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary placed the May bank reconciliation statement in the trustees mailboxes last week. Are  
08-117 there any questions? Roger moved to accept the May bank reconciliation statement. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 109 – 126 totaling \$20,853.50 and pay  
08-118 warrants 29113 – 29156 totaling \$69,728.25. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the Road Report. Dibble Road was graded and shot with oil. Charlie Wells stated that they are very busy and won't be able to get the truck in until early July. He asked about placing the old truck on e-bay. All agreed this is a good idea. Tim finished the first round of mowing. There was some trouble with the mower. Southeastern checked the flow, changed the hydraulic oil and filter. A new motor could cost between \$1200 – 1600. Mike suggested  
08-119 getting new mower. Mike moved to purchase new motor. Roger – seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry needs to order new signs possibly 4-5 dozen. Some of the signs are losing their reflectivity. A 24x30 sign would cost about \$30 each and a 30x30 sign would cost about \$35 each. Gary moved to spend \$3000 on new signs. Roger seconded Discussion: Roger asked about the red reflective strip on some posts. Larry stated the county did those posts, but he  
08-120 would check into it. RCV: Mike – yes; Gary – yes; Roger – yes. The cemetery was sprayed. There was one funeral with a YTD total of 9. The ball teams talked to Dan about lighting some

of the ball fields. Larry wanted the trustees to be aware that all the electric from the ball field is on the road meter.

Dan presented zoning report. Six permits were issued. He had a meeting with Chris Meduri and Mr. Trickett's lawyer. Mike asked if the Trickett property is still a church. This is the issue they are discussing. He presented a copy of the resolution for the Marz barking dog issue.


08-121 Roger moved to approve the resolution for the civil prosecution for the violation of Mr. Carl Marz. Gary seconded. RCV: Mike -- yes; Gary -- yes; Roger -- yes. Gary asked about the property on Laubert Road. Dan said they have been doing some cleaning. Chris Meduri has authorization to move forward as necessary. Gary would like to see something done by fall. Dan stated that the Mangold property needs to be taken care of.

#### Public Comment

Bill had some trouble hearing some of the meeting and has some questions. Mike will talk to him after the meeting.

Mary commented on the recent Sound Off comment about meeting for breakfast. She wants it on public record that we did not go out for breakfast. Mary spoke to Chris Meduri and he stated that many officials go out for breakfast and that the burden falls on the person making the accusation to prove that township business was conducted. Mary also wanted to thank Lynda Klodt for her letter to the editor.

With no further business, the meeting adjourned at 9:00 a.m.

  
Mary A. Rodenbuckers

Randolph Township Trustee Meeting Thursday, June 26, 2008

- Trustee Mike Lang opened the budget meeting at 7:08 p.m. The budget hearing was postponed due to incomplete information regarding the current year's budget. Mike moved to
- 08-122 hold the budget hearing on Thursday, July 10 at 7:00 a.m. with the regular meeting to immediately follow. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, G. Harrison, B. Wagner, B. Carter, C. Marz, L. Klodt.) Roger moved to adjourn the budget
- 08-123 hearing. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

- Trustee Lang opened the regular meeting with the pledge. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the minutes. Gary
- 08-124 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Old Business**

Roger received samples from ProSource and picked out a few to use. Chuck Breiding will provide a quote for 12 inch tiles with repair to the sub-floor. Roger spoke to Skibiski regarding the blacktop repair at the town center complex. Skibiski would honor the quote from last year. Roger requested an updated quote with a new date. He will hopefully have it for the next meeting. Roger has been in contact with Ray from Warren Fire Equipment to work with Hale Pump about a good will adjustment. If they won't work with us, Roger is willing to take this up with Chris Meduri. Mike said this pump was tested there was previous problems with the same pump.

Gary asked about the fire station roof. Mike has been reviewing the fire dept budget and doesn't feel we should put money into the truss roof. We can get 25-30 years by repairing the current roof. Mike feels we should be financially responsible and put the money into equipment and personnel. Roger agrees. Mike feels that if the township has any extra money it should be used toward the town hall exterior. Gary stated the \$10,000 with added insulation will more than cover the costs and last longer. He requested that Mike reconsider the options. Mike will consider Gary's comments. Discussion continued about different construction methods.

- Gary asked for comments about the electric service for the Randolph School Park. Mike asked what direction Gary wants to go. Gary did not know what direction the park will take, but we will need water and electric at some point. Mike stated he heard about a request about lighting up the ball field. Mike feels we need a good foundation to begin planning with all possible intentions including security. Roger stated that the park is looking good with the walking track and gardening, but before we do anything else we need a plan for where things are to be placed. Roger doesn't want to do this just a piece at a time. Discussion continued regarding electric service and restrooms. With the electric service, we need to do our own trenching with the quote he received from Martell Electric. Roger would like to advertise. Mike feels we should get a second quote, but not necessarily advertise. Gary doesn't agree about getting a second quote since we have already discussed the issue in an open meeting. Roger does not want to spend a lot of money until we've exhausted all avenues. Mike feels if we approve the expenditures tonight it will probably take place in about one month. Mike suggested that in the future, we should get two bids for all projects. There was discussion about where to place the service. Mike stated any time we've spent good money for the best, we have never regretted it. Roger will agree to the electric at this time, but for any future improvements a plan must be in place. Mike made a motion to install the 400 amp service for \$7,789 for electric use at the park to come out of fund 1000. Motion died for lack of a second. Gary made a motion to install the 200 amp service for \$2,805 to be paid out of the general fund. Mike offered to second the motion with the provision that the lines are suitable for future 400 amp service. Mike feels that lines should be put in that could be easily upgraded. This park is a really nice parcel of land and feels it will take off once we get things into place. There was much discussion about current and future needs. Mike reintroduced his motion for the \$7,789 quote from Martell Electric for 400 amp service to
- 08-125 be strategically placed on the south side and to be paid out of fund 1000. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – no.



Mike talked about removing two trees close to the sign stating that it looks very bad. Larry stated that two pines also need to be taken down. Mike suggested getting quotes. Gary wants to wait until fall.

Gary asked if the RFD also trims the park area. Mike will address this with the RFD. Roger stated that one of our "friends" spun around the goal post. Roger would like to investigate the purchase of a camera. RFD personnel made him aware of a deer camera. He will get a price for next meeting.

Gary suggested getting road bids for next meeting. Gary made a motion to advertise the Issue 2 project Alexander Rd. TH-27 B for bids to be opened at the July 10, 2008 meeting. Roger  
08-126 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary asked if Roger met with Candy about grants. Roger stated that she requested the last five years of grants received.

Mike presented the fire report with 19 EMS, 2 fire, 2 MVC, and 3 miscellaneous for a monthly total of 27 and year to date total of 220 calls. Rusty Winters and Dan Memmer were voted into full membership.

Mike completed specs for the new truck. The cost is estimated at \$315,000. He has looked into financing. With the sale of the old brush truck and soft billing he is hoping to pay it off in seven years. Mike requested everyone to review the information he presented and hopefully make a decision at the next meeting.

#### New Business

Roger attended the storm water meeting. Crystal Cherry brought him up to date on the whole program. We are not a regulated community at this time, but probably will be in the future. Roger suggested that we should begin preparing for this possibility by beginning with a list of illicit discharges. He feels Larry, Tim and Dan could do this while they are working on the road. All township personnel should be trained as to what to look for. Crystal will bring a GPS to train them in the field. We have to buy a GPS unit. Roger presented the recommended GPS unit. Kevin Steiner sells these for his company. The cost is about \$175; it might be a little more with shipping. Gary agrees with Roger, but feels we should wait until the fall. Gary feels we have other township needs that need to come first. Mike asked if the training is for the general use of the GPS unit. Mike made a motion to purchase the GPS unit from Kevin Steiner, to be paid out of the fire fund, to share with all departments. Mike would like some fire personnel to attend this training. Mike amended his motion to purchase two units. Roger seconded. Discussion: RFD will have someone there for training and show the road department. The two units will be paid  
08-127 for out of the fire and road funds. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary stated we received letter from Mickey Marozzi regarding purchasing salt through the county program. Larry presented a five year usage review. If we agree to the ODOT program we must purchase at least 50% of our estimate. Morton doesn't know what salt price will be, but it will probably be up \$10 per ton from last year. Larry contacted NEO/SO regarding their program. We must purchase 65% of our estimate, not to exceed 110%. The ODOT contract needs to be turned in by July 11, 2008. Morton usually sends information in Aug/Sept. Mike asked if there was any advantage to buying salt now and storing it. Larry stated that we can store about 250 – 300 tons. At this time we could possibly order 200 tons. Gary figured that with a \$5 split, we could save about \$4,000. Mike would like to think about this and make decision at next meeting.

Mike was reviewing the budget for the township. We need to address issues regarding how much gas and electric is used between the town center complex buildings. Roger asked why can't each building have its own meter. When the electric was update, it was simplified to one meter. Mike stated we need to come up with some way of tracking and paying for these utilities.

Mary asked if we wanted to have Culligan check the water softener system. Mike asked if there were any complaints. Since there have been no complaints Mike suggested we hold off at this time. Diane asked Mary about getting caller ID for the fire station. Mike will look into this for the next meeting. Mary recommended supplemental appropriations for EMS supplies and contracted services. Mike so moved to approve the supplemental appropriations. Roger

08-128 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reminded everyone that she is still waiting for some health applications for our insurance renewal.

Mary requested a motion to appropriate receipts 17 – 136 totaling \$17,243.28 and pay warrants 29157 – 29190 totaling \$28,856.41. Mike so moved. Roger seconded. RCV: Mike – yes; Gary –

08-129 yes; Roger – yes.

Larry presented the road report. They have been ditching and berming roads. They will start on the roads to be chipped and sealed. They rented a self propelled broom from Southeastern. There was discussion about the road mower hydraulic motor. Larry stated that it basically needs a complete rebuild which will cost \$3,492.50 at Akron Hydraulic. A rebuild directly from Alamo through Southeastern would be \$2,824.66 with a price of a brand new one at \$4,036.00. Freight would be added for either one from Alamo. Tim went on the internet and found a company in Oklahoma that could ship a new motor the next day for \$2,490. Mike stated he would like to see the old motor as it is usually a minor problem and might only need a seal kit and new pistons. Mike made a motion to purchase a new motor from OK pending inspection of the old motor.

08-130 Gary seconded. Discussion: Gary asked about using a different type motor. It was stated that a gear motor cannot replace the piston motor. RCV: Mike – yes; Gary – yes; Roger – yes. They have been working on the mulch at the Olde School Park. They have also spread topsoil and seeded the pipe that was previously installed at the German Reformed Cemetery.

Dan presented the zoning report with one permit being issued. Carl Marz spoke about the barking dog complaint against him. He feels he is a victim of harassment as the previous owners had the same problem. He breeds dog for shows and doesn't allow them to be unruly. Mr. Marz has 15 dogs that are outside and each dog has an implanted micro chip. Dogs get excited at times, but the neighbor does not want to hear any dog barking any time. The neighbor has also gotten another neighbor to file a complaint. His dogs are quiet at night. It is zoned agriculture and is only enjoying his property Mr. Marz is willing to hire an attorney. Roger stated that he has two dogs, but also has good neighbors. Roger suggested a possibly taping when the dogs bark with a time stamp. Mr. Marz stated that the dogs bark very little, maybe about 2% of the time. He interviewed other neighbors and they have no problems. Mike asked about the kennel. The kennel was there before the neighbor moved in. One neighbor allows his dog run freely and roams the neighborhood and has bitten people. Gary asked Dan if he received complaints against the previous owner. Dan stated that he did. Dan would like to take the resolution to mediation. Dan explained that if mediation doesn't work it will go to court for a judge to decide. The neighbor filing the complaint will have to provide substantial evidence.

#### Public Comment

Bill stated that discussion about park should include long range plans. It should be a community vision. He asked if the park commission has been involved in the planning.

Gary stated that the park commission has met to discuss various options

With no further business, the meeting adjourned at 8:58 p.m.



Randolph Township Trustees Regular Meeting Thursday, July 10, 2008

Chairman Lang opened the meeting with the pledge. Mike stated that we will hold the budget meeting as advertised. Mary presented the proposed revenue budget for 2009. Mary stated that she spoke with Janet Esposito who recommended keeping the tax revenue the same as this year. She reminded them that the estate tax is variable and the tangible personal property and estate tax is slowly being phased out. She included \$50,000 for the soft billing for EMS services, although it could be more. Mary felt it was better to estimate on the low side and take another look at it at the end of year. Mary asked if there were any question. Roger moved to accept the  
08-130 proposed 2009 revenue budget. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Fiscal Officer Mary Rodenbucher read the previous minutes. Roger moved to accept the  
08-131 previous minutes. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Steiner, L. Klodt, B. Carter.)

As advertised, the bids for the Issue 2 Alexander Road TH-27 B project were opened. The following bids were received:

Perrin Asphalt - \$279,010.50

Central Allied - \$252,581.00

The Shelly Company - \$229,873.45

Gary moved to accept The Shelly Company bid pending review by Gary and the prosecutor.  
08-132 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Old Business**

Roger stated that Bill Steiner is here to discuss a grant for a feasibility study into curbside recycling. The Portage County Commissioners will be applying for a grant from the Ohio Department of Development for \$80,000 for this study. He is asking all entities for support of this study. No money is required from the township. It may require about one hour of a township employee's time to answer some questions. The study will be done by KSU students. He presented a sample resolution and information regarding this study. He also presented a contract used by Hiram about curbside recycling and trash pick up by the Portage County Solid Waste District. Mike asked about the resolution. Bill stated that it is just a resolution to support the study. The grant is based on a point system. The more entities that participate the more points are awarded. Mike asked about the cost of the recycle/trash pick up. Bill stated that it is very reasonable and that the rates are in the information packet. Bill stated that he has had good feedback on this program. Gary asked if the recycle/trash pick up is a sign up program. Bill stated that it is a community wide program. The rates are better for a large area than for just a few people who want this. Bill feels this is a worthwhile program. Gary moved to accept the resolution to support the feasibly study grant for curbside recycling. Roger seconded. RCV:  
08-133 Mike – yes; Gary – yes; Roger – yes. Mary asked Bill about residents borrowing recycle containers for personal use such as graduation parties. Bill stated that it is available and they just need to contact him. They recently purchased about 25 new containers.

Roger received an updated quote from Skibiski for \$3,350 to clean the town center parking lot, fill the cracks with rubber sealer, apply two coats of sealer, asphalt patch work and re-stripe the parking lot. The asphalt is guaranteed for one year. Roger moved to accept the bid. Gary seconded. Discussion: Gary questioned the problems with the crack sealer in the past. It seems that it keeps opening up. Roger stated that the new products will hopefully prevent this from  
08-134 happening again. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger received a letter from Hale stating that it is our problem and they won't do anything about it. Roger recommended sending all the information to Chris Meduri for review. Mike stated that this is a problem with other pumps of the same model and feels we have a good case against Hale.

Roger received estimates about taking down some of the trees at the Olde School Park. Roger feels we should have someone come in and take the trees down. The quotes are from Dave Kuntzman and Tony DiBona. The quote from Kuntzman is \$850 for tree removal and clean up plus \$150 to grind the stumps. The DiBona quote is \$500 for removal with clean up and \$175 to grind the stumps. Mike feels the trees look bad next to our new sign. Gary asked about Tony DiBona's qualifications. Roger stated that he is insured. Gary wants to make sure he has the proper coverage. Roger moved to accept the quote from DiBona Tree Service, pending proof of insurance, for \$675 to be completed by the first meeting in August. Gary seconded.

08-136 RCV: Mike – yes; Gary – yes; Roger – yes.

Gary reviewed the road salt order issue and is not sure which way to go. Gary suggested ordering our 50% early and having it stockpiled. Mike is concerned that the county will always come first. Roger stated that upon some investigation with other townships he was informed that the county comes first. Gary suggested splitting our estimate between ODOT and with an independent supplier. Gary moved to apply for 400 tons of salt with ODOT with the agreement of purchasing 200 tons and the other 400 tons from an independent supplier. Mike seconded.

08-137 RCV: Mike – yes; Gary – yes; Roger – yes. Larry will fax the contract to ODOT.

Gary asked about the fire station roof. Mike wants to stay with flat roof. Gary still contends that the extra insulation will more than make up for the additional cost.

Gary asked about the ball field lighting. Mike said that it is just talk. He spoke with Troy Manion. Troy stated that the poles are ~~in place and ready for lighting~~ <sup>ready to be placed in place</sup>. Gary stated that he needs to bring this to the trustees for approval. Gary asked Dan to contact Troy or Gene Brown to send a rep to the next meeting. Gary stated we need better communication between the trustees and the ball league.

Gary talked about installing the new service for the Olde School Park. Gary stated we need to contact Robin regarding the service at the park. Mary will take care of this.

Gary said that trimming at the school park is needed and asked if the fire department is doing this along with the mowing. Mike will talk to the RFD. Roger stated that in a discussion with Tony DiBona that he usually gives the chips to whoever needs it.

Roger was approached by Cody from Northeast Ohio Trenching and asked if they could store some dirt and gravel at the school park. He was very accommodating and stated that whatever we need just ask. Roger thought it would be a good idea to have them trench for the restrooms. There was discussion on placement of the restrooms. Gary presented his idea for restroom placement. Mike suggested we pursue this avenue. Roger will contact Cody and see what we can work out.

Mike stated that the prosecutor approved the specifications for the new pumper. The total price is \$315,887.00. The best financing was with First Bankers for a 10 year loan. The yearly payment would be \$33,560.94 with a down payment of \$50,000. The total cost with interest would be approximately \$375,000. Mike stated that it will be tight the first year, but with the income from the soft billing we should be okay. He strongly feels this is needed primarily as a liability issue. Mike moved to engage with Warren Fire Equipment for the purchase of a KME Custom Pumper Truck for \$315,887.00 with a \$50,000 down payment with \$30,000 from the fire fund and a loan of \$20,000 from the general fund until the sale of the current truck. Roger seconded. Discussion: Gary is not comfortable with this purchase due to the tight budget. He does not like the loan from the general fund since we haven't sold the old truck. Gary asked how long we think this truck will last. Mike stated 20 years plus.

08-138 RCV: Mike – yes; Gary – yes; Roger – yes.

#### New Business

Gary reported on the dues increase for Regional Planning of 15 cents resulting in about a \$900 increase. Gary suggested that if we are thinking about withdrawing from Regional Planning,

now would be a good time to do so. All agreed that we need Regional Planning, but feels that they may also need to tighten their budget just like the health department.

Gary asked Dan to write a letter to the Division of Natural Resources to be notified when anyone requests a permit for oil or gas drilling.

Mary discovered additional information regarding the direct deposit. There will be an additional cost according to the UAN rep. She will follow up directly with Chase for exact figures. Mary requested approval of a supplemental appropriation for payroll taxes for the EMS fund. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary stated that she may need to transfer monies received for reimbursement for utilities into the appropriate funds. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 137 – 142 totaling \$912.73 and pay warrants 29192 – 29230 totaling \$29,103.73. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry gave the road report. They finished ditching and berming. It took a little longer due to the weather. Larry would like to chip and seal more roads than initially presented since the ditching and berming widened these roads. All of the roads total up to 7.9 miles which is 3/10 of a mile more than we did last year. Larry plans to start on Alexander Rd. next week. The pipe that needs to be replaced is more than our backhoe can handle and he will talk to Henry Luli about this job. The air conditioning condenser on the backhoe went bad. Dan Rodenbucher thought it could be fixed, but it was not worth fixing. He will replace the condenser. During the GPS training the road department received EPA requirements for the road garage. One item that is needed is a fire proof cabinet to store aerosols, paints, and chemicals. Also needed is a drum containment pallet for our oil and anti-freeze drums. Larry will get prices for these items. Larry would like to have it all in place before EPA does their inspection. The more that we are in compliance, the better off we will be. Another large item that needs addressed in the installation of an oil separator for the floor drains. Larry spoke with East Manufacturing and it will be 2-3 weeks before they can install the ladder, tool box, and mud flaps on the new truck. Tim was able to order the hydraulic motor repair parts for approximately \$500. There were two funerals for a year to date total of 11.

Dan presented the zoning report with three building permits issued. Dan presented a resolution for violation of zoning/junk vehicles against David Mangold. Roger moved to accept the resolution. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Gary asked Dan about the Marz situation. Dan has not heard anything more on the problem. Gary also asked about the Friendship Acres carry-out restaurant. Roger said it was addressed at the quarterly zoning meeting.

#### Public Comment

Bill stated that no public comment was entertained about the budget. He asked how many quotes were received for the electric service at the Olde School Park. Mike responded that we have one quote. He feels all purchases should have more than one quote no matter how much it costs. He was impressed with the quote for tree removal.

With no further business, the meeting adjourned at 8:29 a.m.

*Mary Rodenbucher*  
*Mary Rodenbucher*

Randolph Township Trustee Meeting Thursday, July 24, 2008

08-143 Trustee Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, J. Jones, T. Baker, G. Klag, B. Murphy, B. Carter, D. Ebner, G. Harrison, D. Guziak, L. Klodt)

Judy Jones spoke about her campaign for State Representative. Her major concern is the tax rate for businesses. She feels that is the reason we are losing business in our local area and in the state. School funding is at an all time high, but we are not seeing the money for our students. There is not a definitive plan in Gov. Strickland's budget. Our unemployment rate is higher than the national rate. We need to lower taxes for the employer so he is able to create more jobs. We need more average people running our government than long time politicians. Only the voter can make a difference.

Don Ebner presented information on Aflac. Aflac is a supplemental insurance paid by the employee. Employee pays for the benefits through pre-tax dollars, which saves the township money. Aflac pays the supplemental benefit directly to the employee. Supplemental insurance can be used to pay for any extra expenses. A minimum of three people is needed for a group rates. Gary feels it is worth looking into and would like to review the information presented. Mike has it and likes it. Don will follow up for any questions or an employee presentation.

#### **Old Business**

Roger placed the sound panels around the room as a test only. Roger spoke with Ron Skibiski regarding the SC/CC parking lot. Roger thought we might want to wait until the sewer is done before doing any work. Mike feels we should begin with the back parking lot soon. Tony DiBona cut down the trees and will have the stumps taken out by the first meeting in August. The e-bay and PayPal accounts are set up. Dan has taken the pictures and Jasen is working on the ad. Charge backs from the health department lowered our cost to about \$3,600 by adding Aurora and Streetsboro.

Gary wanted to talk about the fire station roof. Mike will get together with Gary before the next meeting. There was discussion about the types of roofs.

Gary asked about the ODNr letter. Dan has mailed the letter. Gary stated that the shrubs at the Randolph School Park still need to be watered.

Mike reported that KME purchased the bond for the new truck. A meeting is scheduled for August 9 to finalize the details. Mike stated that he wants the parts separated before placing the pictures on e-bay. Mike asked about the status of the electric at the Randolph School Park. Gary stated that it was approved by the county but not hooked up. First Energy should have it hooked up within the next week. Mike and Roger spoke with Friendship Acres regarding the zoning violation. He will file an appeal.

#### **New Business**

Roger spoke with Dan Banks, Portage County Commissioners grants coordinator, regarding the study to evaluate the feasibility for a simple dispatch for emergency services. Mike thought the study was already in place.

Gary received approval of the contract for Alexander Road from Chris Meduri and also the notice to proceed. He will have the contract signed next week.

Mary stated that she received a phone call from Jason Matney regarding our medical insurance renewal. Our premium will increase by 9.01%. This is good as the average increase is 19%. Our

current premium is \$6,708.73. The new premium would be \$7,313.24. Jason asked if we still wanted to review other policies. It is not a problem, but she still needs a few applications.

Mary reviewed the bill for the trash service from Republic Waste. She made a call regarding a discrepancy in charges. The rep informed her that they didn't know why we were paying so much. Mary stated asked that with the trustee's approval she would engage in a new contract. The current price for the four yard container at the SC/CC center is \$243.36 with a new rate of \$105.00 and the two yard container at the administration building is \$374.62 with a new rate of \$85.00. Mike asked why the big difference. The only reason they could come up with is that the initial contract had a higher rate and it was never checked.

Mary received a letter from the Ohio Department of Commerce Division of Liquor Control stating that all establishments that sell alcohol, the liquor permits will expire in October 1, 2008. Are there any objections to any of these places selling alcohol? No complaints were expressed. Mike stated we will review this issue again at a later date.

Mary stated that she received a phone call from a resident who was upset at the condition of the cemetery. The resident stated that trimming needs to be done and that a lot of grass is blown on the headstones. Mike will look into this with the fire department.

Mary placed the June bank reconciliation in the trustee's mailboxes for review. She asked if there were any questions. Roger moved to accept the June bank reconciliation. Mike seconded.

08-144 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 143 – 152 totaling \$13,686.56 and pay warrants 29231 – 29284 totaling \$32,326.39. Mike so moved. Roger seconded. RCV: Mike – yes; Gary –

08-145 yes; Roger – yes.

Mary provided additional information regarding direct deposit. There will not be any additional charge. We should be ready to go with direct deposit for the next pay period.

Dan presented the zoning report. There were no permits or lot splits issued. He has been helping the road department. He has been working on the Trickett issue and the Marz issue. He provided minutes from the sewer meeting he attended. The ZBA will meet on August 18. Dan presented a resolution for a zoning violation against Terry Baker. Terry stated that he is working on it. It was corrected a year ago and has not gotten worse. He feels you have to really look for the problem. Gary stated if you are in compliance there is not a problem. Dan disagrees and feels a judge may need to get involved. Dan received complaints from the neighbors. Dan feels Terry has been given plenty of consideration. We have been dealing with this issue for many years. Mike asked Terry how long he thought it would take to get in compliance. Terry stated that he is working on it, but it will never be it to Dan's specifications. Dan stated the traditionally the neighbors do not want others to know that they have complained. Dan adamantly stated that he needs to take care of it. Terry asked the trustees what he needs to do. Mike suggested he should scrap out everything in front and everything behind the fence. There should be nothing parked in the front yard. Mike said he does not want to close any business, but he needs to be in compliance. Roger agreed that it is cluttered and he is willing to meet with him and figure out what needs to be done. Roger would like to table this until the next meeting. If it has not been addressed we will proceed with the resolution.

Gary presented the road report on behalf of Larry. Gary stated that the work on Alexander Road is quite extensive. Henry Luli is scheduled to begin the chip and seal work next week. Two crossover culverts were replaced on Trump Road last week. The parts for the mower came in and the repair should be completed by early next week. Dan Rodenbucher completed the necessary air conditioning repair on the backhoe.

#### Public Comment

George asked about the curbside recycling. Mike stated that it is a feasibility study.

**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER** page 377

Bob asked about moving the recycling containers. Roger stated that no matter how you move them it doesn't change. Bob asked that the can container only be moved. Roger will try to get those changed. Bob asked how the fair could put up the tacky sign at the center of town. Roger stated no one has come to the trustees.

Bill asked if the parks commission and community members will be involved in the planning for the Randolph School Park. Mike stated that all we have done is prepped it for electric and possible trenching for future use. Gary stated he met with the park commission two years ago. Bill stated that although the sound is better, it is still hard to hear.

Terry suggested opening the doors may help with the sound.

Gary reported on the Food Shelf raffle. The goal was to raise \$1000 and they raised \$1,002. He thanked everyone for their participation and to St. Joseph for allowing them to have a booth at the festival.

With no further business, the meeting adjourned at 8:28 p.m.

*Mike Lang*

*Mary A. Rodenbuckers*



Randolph Township Trustee Meeting August 14, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger so moved to accept the  
08-146 minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.  
(Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, G. Klag, B. Murphy, B. Siegfert, L. Klodt)

Mike requested a moment of silence for the tragedy that has befallen our township. Donnie served on the appeals board for years. He brought a good business sense to appeals for people's wishes for business and controlled growth within our community. On behalf of the officials of our township, he will be missed and was a great asset to our community.

Roger spoke of his close relationship with Donnie. Roger has been associated with Don for 44 years. Don was like a brother to him and will surely miss his dear friend.

Gary stated that Don was quite an asset to the community and he will be missed. Gary requested that we keep him and his family in our prayers.

Mike stated that our tight community will stand by the family through all of this and not make any judgments. Mike requested that we keep our business to a minimum today out of respect for a good employee, a good neighbor, and a good resident of our town.

George reminisced about Donnie and his son as wrestling opponents in high school. George remembered him as quite the athlete and will miss him.

Roger has no business at this time.

Gary stated we received quotes for tree removal on Alexander Road. The work would include the removal of seven trees, remove and chip brush, haul logs away, and grind two stumps. The quotes are: Kuntzman & Company for \$6,250; Haymaker Tree and Lawn Service for \$4,500; Davey Tree for \$3,900. Gary moved to accept the quote from Davey Tree for up to \$6,500 to  
08-147 include any additional work that may be needed. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary also reported that he spoke to Henry Luli regarding the culvert repair. He will send his backhoe for our use at a cost of about \$2,000. Gary so moved to proceed with the culvert repair  
08-148 using the Luli backhoe. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike will present his info at next meeting.

Bob thanked the trustees for moving the dumpsters.

Mary requested a motion to appropriate receipts 153 through 164 totaling \$11,354.21 and pay EFTs 369 -  
and warrants 29287 through 29326 totaling \$40,059.21. Mike so moved. Gary seconded  
08-149 RCV: Mike – yes; Gary – yes; Roger – yes. 372 92,384.70  
MR

Mary stated that we need a supplemental appropriation for the Workers' Compensation fund.  
08-150 Mike so moved. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike asked everyone to bow their heads for a moment. Mike offered the following prayer;  
"Eternal rest grant unto his soul, Lord, and may the perpetual light shine upon him. May his soul, and the souls of all the faithful departed, in the mercy of God, rest in peace. Amen."

The meeting adjourned at 7:16 a.m.

*Mike Lang*  
*Mary Rodenbucher*

Randolph Township Trustee Meeting Thursday, August 28, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the minutes.  
08-151 Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, T. Baker, B. Wagner, D. Kolasky, B. Murphy, G. Harrison, B. Carter, L. Klodt, M. Bennett.)

### Old Business

Roger spoke with Skibiski regarding the SC/CC parking lot. He will come out to patch and reseal rear portion of the parking lot. The front will be done when the sewer is finished. Roger spoke to State Products and Zep about our effort to “go green” and received information about their products. Roger was not overly enthused with State Products contract stating they would be the sole provider of cleaning products for three years. There is an opt out with a 30 day written notice. Zep does not have a contract and will sell us whatever we need. Roger suggested we develop a go green policy. All agreed this would be a good idea. Roger will work on a go green proposed policy for the next meeting.

Gary asked about the fire station roof. Mike has given considerable thought to the roof and suggested they review the specs with an architect. There are no leaks at this time, but he would like to work on it and move forward for next year. Gary asked who we should contact. Mike will contact Frank Pavliga. Gary would like to have the review completed within the next few months so we can include it in next year’s budget. All were in agreement.

Gary spoke with Gene Brown regarding the ball park lighting. Roger stated that Dan suggested we come up with agreement with the Hot Stove and Soccer leagues on a yearly basis. Mike said the idea is fine but the maintenance burden falls on us. Larry stated that Road Dept. does the mowing. He feels the real problem is with restroom cleaning. Dan feels an agreement will help bridge the communication gap. Bruce asked about the electric bills for the lighting. Gary suggested a meeting with all the groups involved. Gene mentioned to Gary that the backstop fences were installed incorrectly. Mike suggested sending a letter to all teams involved requesting their needs and we will review it.

Gary asked if we want the AFLAC rep to provide a presentation. Mike suggested we have it at our next meeting. Mike will contact him.

Mike stated that the EMS fair time is being calculating and the bill will be sent to the fair. The e-bay auction ended this past Sunday with the truck being for \$5,100 and the bed for \$1,025. They had the preconstruction meeting with KME and noted that a slight modification is necessary. At this time, they are waiting for a statement from Warren Fire.

### NEW BUSINESS

Roger spoke to a few people as an alternate to replace Don Wise. Roger received an anonymous letter citing various concerns. He agreed with most things in the letter, but since it is not signed he will not address it at this time. Roger encouraged anyone with any problems to call him to discuss the issue. He attended the Health Dept. meeting for the upcoming levy. Many ideas were presented to help promote the passing of the levy. The health department requested a signed recommendation from township trustees stating we support the Portage County Health Department. The levy would cost approximately \$15.75 per \$100,000 of value per year. Roger requested that our township support the health department levy. Mike is willing to support the levy and the health department. Gary is willing to work with the health department. Roger suggested that at our next meeting we make a decision to publicly support the health department.

Roger stated that when the sewer is finished, the sidewalks will need to be replaced. Roger passed out information he received from Chris Meduri. We have several options to think about and discuss in the future. Mike suggested waiting about a year to let everything settle before pouring cement. Roger suggested contacting Water Resources to delay the sidewalk replacement. Gary suggested possibly getting a credit to be issued for future work.

Gary presented a proposed pavilion (30' across) drawing for the Randolph School Park. He suggested that there be a storage area under the pavilion. Discussion also included restroom location at the park.

Gary attended the Regional Planning meeting. A transfer development feasibility study <sup>has taken</sup> will take ~~ME~~ place for Hiram Village and Township. He found information on U-shaped tables in his mailbox. Dan suggested placing the tables in a V-shape. Gary would like a rod for the curtains to open and close them more easily. Dan will look into it. Gary asked if there were any questions about Alexander Road. Several people told Gary that it is a hazard cresting the hills. The goal is to eliminate the kinks to help people avoid crossing over the center line. Mike wants to align the approach and the decline at the hills. Roger asked about the berm that would extend into yards. Roger asked if the area that won't be paved would deteriorate or break off. Gary stated that it would not if it is done correctly. Roger understands the issue with the hills, but there have been no accidents. He feels if it isn't broke don't fix it. Gary was almost hit and feels it is necessary. Mike stated that it is the road bed itself, not the alignment, that causes the vehicle to wander or crossover. Mike is not opposed to widening the hills, but not cutting into people's yards. Roger asked if they could pave it differently so as not to cause this problem. The trustees will look at the road again.

Mike presented the fire report. The July 2008 responses were: EMS – 35; Fire – 3; MVC – 6; Inc. – 6 for a total of 50 responses for the month and 306 for the year. Coverage was provided at the St. Joseph festival. Tony DiBona will be attending the EMT-Basic class at a cost of \$650.

08-152 Mike moved to pay the cost of the class. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary presented information on the Local Government Fund distribution and the approved proposed 2009 revenue budget for the township. Mary requested a motion to approve supplemental appropriations for trash service and natural gas. Mike so moved. Roger seconded.

08-153 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 165 – 172 totaling \$328,656.92, pay warrants 29327 – 29356 totaling \$153,403.73, and pay EFTs 373 – 378 totaling \$3,408.88. Mike so

08-154 moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry reported that they have been working on Alexander Road. H Luli replaced the culvert in one day. Davey took down six of the seven trees. Larry obtained quotes for road striping. JD Striping quoted \$425 per mile centerline and \$240 per mile edge line. Aeromark quoted \$532 per mile centerline and \$338 per mile edge line. Larry suggested centerline striping Eberly, Wilkes, Fairground, Taylor, and Luli Roads for a total of 9.65 miles and only edge line Eberly and Luli Roads for a total of 5.44 miles. The cost for JD Striping to do the centerline only on the suggested roads is \$6,712.45. The cost for Aeromark to do the center line on Eberly, Wilkes, Taylor, and Luli and edge line Eberly and Luli Roads is \$8,811.24. Mike suggested including Fairground Road as there are some areas that have a deep drop off. Larry estimated that it would cost about \$600-\$700 more. Gary made a motion accept the quote from JD Striping for \$425 per mile for the center line striping on Eberly, Wilkes, Fairground, Taylor, and Luli roads for a total of 9.65 miles and \$240 per mile for edge line striping Eberly, Luli, and Fairground Roads. Mike

08-155 seconded. Discussion: Roger asked if they can do this. RCV: Mike – yes; Gary – yes; Roger – yes.

Tim completed two rounds of mowing and the tractor is doing fine. Mitchell Communications will install the 2-way radio from the 95 Chevy into the new truck and install the spare radio into

08-156 the pick up for \$250. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

There were three funerals for a total of 14 YTD. Larry stated the administration office and garage parking lot have never been sealed.

Dan presented the zoning report. Permits were issued for an addition and accessory buildings. Dan is working on the Marz issue with Chris Meduri. ZBA approved the zoning variance for Friendship Acres. The ZBA continued the hearing for Brad Miller's car wash. The Duffy property is up for sheriff's auction on Sept 15.

Bob asked why an architect hasn't been contacted regarding the fire department roof. He feels we should have a plan. He is concerned with vandalism.

Bill talked about changing the formation of tables. He suggested that the Randolph School Park should have a good plan and people involved who would be major users. He does not feel we should rush into anything.

Mike Bennett asked if any notice was sent regarding the dog leg situation at the east end of Alexander Road. Mike explained that everyone was notified and it was up to those people to purchase the necessary land to correct the situation. The county offered to do it for free at that time. The township took control of moving the road right of way. He is concerned about the liability. Gary explained that the road was widened to increase our right of way. Mike stated again that it was up to the neighbors to settle the property line dispute. None of the north side neighbors came to any meetings. Mike stated that we need to research this issue before we can give a definitive answer. It is off the tax map according to Gary.

With no further business, the meeting adjourned at 8:44 p.m.

*Mike T. Lang*

*Mary A. Rodenbucker*

Randolph Township Trustee Meeting Thursday, September 11, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the minutes as  
08-157 corrected. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, L. Klodt, G. Klag, B. Wagner, B. Carter.)

#### Old Business

Roger reported that Skibiski did some patching at the SC/CC parking lot and will fill the cracks next week. Everything should be completed within two weeks. Roger came up with a preliminary “Go green” policy and sent it to Chris Meduri for approval. Regarding the turfing incident from last February, one gentleman made full restitution on the first incident. The person responsible for the second incident did not respond. Roger contacted him in person and gave him a letter. He will pay his portion by the end of September. Roger was informed that another person was in the car with him. Per Chris Meduri this other person is equally responsible since he was in the car. Roger sent a letter to him also. The boy’s father will check with his lawyer as he doesn’t feel he is responsible. The response from the lawyer would cost more than restitution. The boy is currently unemployed and would like work out a payment plan. Roger is not in favor of this. The restitution amount is \$360. Mike doesn’t feel we should agree to payments, since this has been ongoing since February. Roger stated that we could prosecute. Roger will send a letter stating restitution must be made by October 15, which is a 30 notice. Gary suggested that after that date we should send this to the prosecutor. Roger talked about the ZBA alternate position. Roger recommended placing George Klag as the alternate. He would be a valuable asset as an alternate. Roger moved to appoint George Klag as a ZBA alternate. Mike seconded.  
08-158 RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved that our township support the upcoming health department levy. Mike seconded. Discussion: Gary stated that he doesn’t support the levy but supports the functions of the health  
08-159 department. RCV: Mike – yes; Gary – no; Roger – yes.

Gary has nothing at this time.

Mike received information about the FEMA grant. RFD did not receive approval for the pickup truck. RFD is still working on the grant for the generator. Mike received some forms for the AFLAC program. He will set up a time for Don Ebner to make the presentation. Mike asked about the sidewalks. Roger has a meeting with the project foreman today and will call Water Resources and try to obtain a credit for the sidewalk work for the future. Mike suggested we send a letter to the residents with the old sidewalks in front of their homes asking if they would contribute to the new sidewalk in the future. Roger will check with Hugh Lockhart about replacing the sidewalks.

#### New Business

Roger contacted KC Electric to fix the light at the back of the SC/CC. Roger requested a quote from KC Electric for painting the poles which are getting bad. He will work on getting a few quotes for the painting. He attended the LCA meeting and presented information on the Christmas Box Angel of Hope. The LCA asked what the trustees could do to help with the purchase of this statue. Roger checked with Mary regarding the amount of money available from the cemetery bequests. He also spoke to Chris Meduri who stated we could use the interest from the bequests to help with the purchase. Chris Meduri received a call about someone who is interested in purchasing the Duffy property. The potential buyer is concerned about the lien against the property by Randolph Township. Chris feels it would be an incentive to remove the lien and have the property cleaned up. Mike is in favor of this action. Mike moved to suspend the lien on the Duffy property if the property is cleaned up within 60 days and in compliance  
08-160 with zoning regulations. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary suggested selling the dump truck. Larry will clean it up and have it ready for the next meeting. There is an extra plow blade that will fit on the truck. It was agreed to sell that also. Gary talked about the salt issue. Larry explained the situation that came up regarding the state bid. Morton will not sell salt to entities that are on the state bid. State bid will allow us to purchase up to 150% of our order. Cargill sent a quote for \$54.75 per ton for 100 tons. We can't order off the state bid until October 1, but Cargill can be ordered today. Larry asked for thoughts on the situation. Roger asked when the salt would be delivered when it is ordered from the state. Larry said we should receive it within a few days. Gary asked how much cinders are in our stock. Larry stated we have about 200-250 tons left. Gary suggested we get more cinders to prepare for the winter. All were in agreement. Mike stated we should fill our bins to capacity. Gary moved to purchase 200 tons of cinders from Arms Trucking and 100 tons of salt from  
08-161 Cargill's at \$14.50 and \$54.75 a ton respectively. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary received a call from a resident about the water on Bassett Road. He will meet with the resident and discuss the culvert issue when he is in town in October.

Mike has no new business at this time.

Mary placed copies of the August bank reconciliation statement in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the August bank reconciliation  
08-162 statement. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

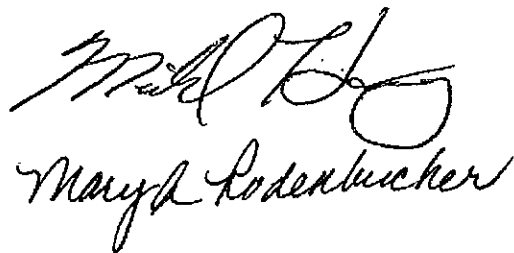
Mary requested a motion for the supplemental appropriation for the fire fund for payroll taxes.  
08-163 Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 173 – 178 totaling \$5,619.20, pay warrants 29357 – 29392 totaling \$35,323.59, pay EFTs 384 – 387 totaling \$1,323.27. Mike so moved.  
08-164 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road report. They have been working on Alexander Road. The Shelly Company is tentatively scheduled for the first week of October unless we finish the road work sooner. The salt issue was previously discussed. Mitchell Communication will install the radios in the road trucks on Monday. JD Striping will work us in their schedule. There was one funeral with a total of 15 year to date.

Bruce asked about replacing the sidewalks up to Jenior's old house. Mike stated we are looking at different avenues.

With no further business, the meeting adjourned at 7:47 a.m.



Mary Rodenbucker

Randolph Township Trustee Meeting Thursday, September 25, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the minutes  
08-157 from the previous meeting. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.  
(Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, B. Murphy, G. Harrison, F. Rodenbucher, C. Haught, B. Wagner.)

#### Old Business

Roger reported that Skibiski Asphalt sealed the back lot and weather permitting will finish this weekend. Roger spoke to Skibiski about striping in front of the SC/CC for vehicles and walkways. He received a quote for \$100. Mike thinks this is a good idea. Gary stated next year we should consider repaving the sections that are bad. He is in agreement about the striping.  
08-158 Roger moved to contract with Skibiski Asphalt for \$100 to stripe in front of SC/CC. Gary seconded. Discussion: Mike questioned if the parking lines should be straight or angled. Mike and Roger thought straight was better. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger did not have the “go green” initiative finished yet, but will have it for the next meeting. He received two quotes to paint the light pole behind the SC/CC building. Russ Kline provided a quote of \$300 to clean, prime, and paint the pole. KC Electric quoted that he would not charge any more than what he’s got in it. He estimated that it would probably take 4-6 hours. His charge is \$65 per hour which works out to a range of \$260 - \$390. Roger would like to support one of our residents. There was discussion about the type of paint to be used. Roger made a  
08-159 motion to have the two light poles painted for no more than \$400. Gary seconded.  
RCV: Mike - yes; Gary – yes; Roger – yes.

Roger gave an update on the Christmas Box Angel of Hope project by the Ladies Cemetery Association. Mike asked where they were thinking of placing the statue. Roger stated that somewhere around the chapel. Roger suggested we sell the property for \$1. Roger stated that we could donate the interest from the cemetery bequests. Mary will check on the amount of interest we can donate. Mike would rather endorse the project instead of selling the property. Gary does not want to sell any township property. The cost for the statue is \$14,500 delivered plus the base. Mike suggested obtaining a legal opinion. Roger will attend next month’s meeting informing the group that we are in favor of helping. Roger moved to support the endeavors of the LCA in principle concerning the Angel of Hope project. Mike seconded.  
08-160 RCV: Mike – yes; Gary – yes; Roger – yes.

Gary met with the Bassett Road resident to discuss the water issue. He informed him that he would review the situation and find out our position on this issue. Gary explained that the culvert was installed to take care of water on the roadway. He will continue to work with the resident. Gary asked if we heard anything from Candy Deffenbaugh regarding grants. She will be in contact with Roger soon.

Mike presented the August fire report. The August responses were: EMS – 53; Fire – 9; MVC – 4; Inc. -8; for a total of 74 for the month and a year to date total of 380. The RFD is planning an Open House in conjunction with Trick or Treat. The Randolph Fair Board reimbursed the township for payroll and supplies. The fair went smoothly and was a busy week with 27 calls resulting in 18 transports. The Fair EMS saw a total of 262 people during the week. Due to the proposed rate increase from FireCom (approximately four times the rate we are currently paying), the RFD has been investigating other options for dispatching. There is a meeting scheduled next month with all the chiefs to discuss the rate increase. Mike is not planning to pay the proposed amount for dispatching. We are their oldest customers and Mike feels it is an insult. Gary suggested that we talk to the Ravenna Township board regarding the FEMA grant used to build the FireCom station. Gary stated we need to look after our taxpayers dollars. Mike will keep everyone posted. The generator ran well during the recent storm. The department handled about 20 incidents. Gary was concerned that 44 was closed for so long.

Mike stated the tree took down the high tension wires. Mike wasn't comfortable removing the tree and the rep from First Energy suggested that we not remove the tree. Gary suggested we investigate removing trees to prevent this issue for the future. Roger stated that he tried to get stop signs for the traffic lights that were out, but was informed that he couldn't do that. He contacted Akron and was informed that three weeks ago the ORC changed the rules that signs cannot be put up. Their reason is that when the lights come back on drivers do not know whether to follow the light or stop sign. Roger personally feels it is crazy and will contact Rep. Steve Dyer to express his view and get it changed back. Gary stated that when legislation is passed it was with good intent, but they do not always realize the impact. Sheriff Kaley came by and placed cones and fuses at the intersections. Roger thanked him for his effort. There were reports of trees down on phone lines on Eberly and Alexander roads. Gary suggested we contact the phone company. Mike stated we need to address this before phones go out. Mike and Larry will handle this.

AFLAC presentation is scheduled for Monday, October 6 at 9:00 a.m. Mike contacted some concrete finishers about a rough estimate to repair the sidewalks and is waiting to hear back. It would also be a good idea to address the issue in front of the fire station where it drops off.

#### **New Business**

Roger would like to paint the doors SC/CC. He will check with Wise body shop to paint the doors. Roger suggested a blue-gray color. Roger will try to get it donated.

Roger stated that many limbs are down. He will take the dump truck and pick up limbs on Saturday. He thinks it might be a good idea to get a chipper and suggested we investigate purchasing one. Larry stated that the county chipper is available for township to use. Roger checked with Davey and Asplundh. Davey usually sends their equipment to the Edinburg Auction.

Roger suggested that Dan begin taking the water samples for the township. Roger asked Mary if she would walk him through the process. Mary agreed and Dan was agreeable to this request.

Gary has no new business at this time.

Mike asked about advertising dump truck. Larry stated it is not ready yet. This was tabled until the next meeting.

08-161 Mary asked if the trustees wanted to keep Trick or Treating for the township on the last Sunday of October between 2 and 4 p.m. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-162 Mary asked if there were any objections to the liquor license renewal for Sunoco. Mike moved to approve the liquor license renewal for Sunoco. Roger seconded. RCV: Mike – yes; Gary – yes; Roger - yes.

Mary signed a new contract with Republic Waste for the cemetery container. The contract is for call as needed and will cost \$30 plus the fuel charge. There is a savings on this container and the overall savings on all the trash containers is a great benefit for the township. Mary received the new gratis vehicle registrations with the correct addresses. Mary asked the trustees when they would like to schedule the employee evaluations. It was agreed to table this until the next meeting.

08-163 Mary called Jason Matney at Burnham & Flowers regarding our health insurance renewal. Jason is no longer with the company, but Jim Armentrout was able to locate our file. Medical Mutual has agreed to lower our increase by 2% making our new monthly premium about \$7,178 beginning October 1. Mike moved to accept the new rate. Roger seconded. RCV: Mike – yes; Gary – yes; Roger - yes.



Mary requested a motion for supplemental appropriations to set up the agency fund for recycling. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reported that we received the check from Annoco for the aluminum cans. Mary requested a motion to issue a warrant to St. Joseph Recycling Committee. Roger so moved. Gary seconded. Discussion: Gary just wanted to clarify that the when the cans are taken in the township receives the check and disperses it to the recycling committee as agreed. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 179 – 193 totaling \$99,009.30, pay warrants 29393 – 29450 totaling \$18, 831.43, and pay EFTs 388 – 397 totaling \$6,439.89. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry reported that they have been working on widening and straightening Alexander Road. They were a little behind due to the storm and clean up, but it should be finished tomorrow. Shelly has tentatively scheduled the paving for Monday, October 6. Four backhoe tires need to be replaced. Larry contacted Ravenna Tire and Ziegler Tire. Ravenna Tire can no longer get Goodyear industrial tires. Larry doesn't want to buy foreign tires. Mike asked if Michelin is making these tires. Radials are twice as much. Mike and Roger stated that we support American made products. Gary agreed with Roger to buy locally and American made and also buy tires that will hold up. It was agreed to continue this discussion at the next meeting. Mitchell Communications installed the 2-way radio in the new truck and all is working well. Arms Trucking delivered 200 tons of cinders. He will order salt next week. There was one funeral with a total of 16 YTD.

Dan presented the zoning report. A few permits for accessory building were issued. The bank bought back the Duffy property. Chris Meduri has been contact with bank and sent a sample resolution. Chris suggested we pursue the issue from the beginning. We could be one of the first lien holders by placing it on the tax record. Gary suggested filing a lien for the exact same amount and aggressively pursuing this issue. Chris has not received any response from the bank. Mike asked who owned it. Chase holds the mortgage and now owns it. Dan asked if we wanted to go through the court hearings to file the lien. Mike and Gary agreed to go through the court hearings. The lien is filed on the person, not the property. Roger stated that a letter from Vic Vigluicci from 2006 stated that the adoption of the resolution. Dan presented the resolution to expedite the process. Roger wants to do whatever takes the least amount of time and the legal way. Dan suggested we wait until the next meeting and wait to hear from Chris Meduri. Roger agreed to table it until the next meeting. Board of Appeals meeting was tabled until October 6. Gary stated that it would be more advantageous to have all the information before the meeting. The legal opinion is that the Marz issue is agriculture. Dan will contact him and inform him that it is a personal issue between land owners. Gary asked to view the complaint letters from the residents. The Portage County Recorder's Office will file the zoning resolutions for \$50 and any future amendments for \$20 each. Roger moved to appropriate \$50 to record zoning resolutions. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

#### Public Comment

Gary thanked the trustees on behalf of the Food Shelf for the use of the pavilion for the recent food distribution. The Akron Canton food bank was impressed with the building and parking lot. They served 97 families. Someone from the community paid for the delivery.

With no further business, the meeting adjourned at 8:51 p.m.



Randolph Township Trustee Meeting Thursday, October 9, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger so moved to accept the  
08-168 previous minutes. Mike seconded. RCV: Mike – yes; Gary – absent; Roger – yes.  
(Present: Trustees Mike Lang, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, B. Carter, G. Hillegas.)

#### Old Business

Roger reported that the Portage County Health Department would like to hold a flu clinic on  
08-169 Thursday, October 23 from 5 – 6:30 p.m. in the Community Center. Roger moved to hold the flu clinic. Mike seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Roger attended the Health Department meeting regarding support of the levy. Suffield has a banner supporting the health department. Roger feels it would be a good idea for our township to purchase a banner and hang it at the fire station. Roger so moved to purchase a banner  
08-170 supporting the Portage County Health Department for \$250. Mike seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Roger talked about the two lists he is creating. The first list concerns active military personnel from Randolph Township. Roger has received a few calls and would like to do something for these dedicated individuals at the holidays. The second list is for shut-ins or the elderly who may need checked on in the future when the power is out.

Roger would like to decide on the color of the doors at SC/CC. He thought maroon would look good. Mike likes maroon or blue. Mike likes how the dark colors complement the light exterior. It was decided to go with maroon.

Roger contacted Sunrise Equipment in Canton regarding a chipper. Chippers can range in price from \$5,000 to \$125,000. Sunrise Equipment has a 1999 Premier 12 inch chipper in excellent shape for \$13,000. They offered to bring a chipper for demo. Roger thinks it would be a great idea as there is no commitment to purchase. Larry stated that while it is a good idea, we need to remember that it needs to be stored and the steel building is not in the best shape and there really is not much room for more equipment. Mike stated we need to look at this for the future. Larry agreed that it would be a good idea for the demo. Roger will schedule a time for the demo.

Mike received a complaint from a Fairground Road stating that undesirables are hanging around the east entrance of the fairground. Roger was also contacted by a resident regarding the same issue. Mike talked to the fair board about possibly keeping a light on in that area. They agreed that it was a good idea, but they have a problem with turning on just one light. Mike asked for thoughts about placing a street light in that area. Roger spoke to Chris Meduri who stated that we can do this. Mike suggested contacting Ohio Edison and KC Electric.

Mike did a preliminary sidewalk evaluation. There is 2000 feet of sidewalk that is still there going north and south. He did not investigate the east and west sidewalks. He suggested sending letters seeking input and interest in replacing the sidewalk. Mike is only suggesting a feasibility study. Roger agreed with this suggestion.

Mike asked Larry if the dump truck is ready. Larry has been working on it. Roger thought it was worth \$18,000 last year and suggested a starting bid of \$15,000 on e-bay. Mike suggested placing the ad on Monday, October 20. Mike made a motion to place the old township dump truck with plow on e-bay with a minimum bid of \$15,000. Mike asked about placing an ad in the Record Courier and the Farm & Dairy stating that the truck will be for sale on e-bay. Mike  
08-171 amended his motion to place the newspaper ad first and e-bay on the 20<sup>th</sup>. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Mike recommended waiting to make a decision on employee evaluations until Gary is back. Mike asked Larry about the backhoe tires. Larry spoke with Ziegler Tire and recommended purchasing four Firestone tires. There would be an additional cost \$167 over the Titan tires but feels the projected increase in longevity would outweigh the additional expense. The Michelin radial tires are three times as much. The cost per tire is \$539 for each rear tire and \$160 for each front tire. Mike so moved to purchase the backhoe tires from Ziegler Tire for no more than \$1,600. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Mike presented the KME bill for the new truck. Mike proposed selling the present pumper. Mike moved to advertise with FireTek to sell the pumper. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

### **New Business**

Roger received e-mail from Mary Velka on Belding Road expressing a concern about the speed limit. She would like to see a lower speed limit and/or send letters to residents to slow down and be more attentive to the children. The speed limit is currently 35 mph. Per Larry we cannot place “Children playing” signs as children are not to be on the road. Mike is in favor of sending letters explaining the importance of safety of the children in the area with emphasis of not playing in the street. Mike is not in favor of lowering the speed. Roger agreed with sending a letter.

Roger commended Skibiski Asphalt for doing a great job. The parking lot at the administration building has never been sealed. He received a quote for \$1,700 for the repair, sealing, and striping. Roger so moved to accept the quote. Mike seconded. Discussion: If we contact him today he can schedule it next week when the weather is good. Larry reminded the trustees about the handicap parking areas needing special striping. RCV: Mike – yes; Gary – absent; Roger – yes.

Mike attended the meeting at FireCom. They presented an alternate price of \$30,000 compared to the original \$39,000. There was much discussion at the meeting with many departments looking at alternatives. The Ravenna Township Trustees want to find a workable solution by possibly raising rates 20% each year. Solution is more money from present departments or new customers. The ultimate goal is for the county to take over the dispatching. They are looking for members to join a committee to evaluate the issue.

Mike stated that the fire department has \$4,000 left over from the EMS state grant. RFD would like to purchase a Stryker cot. The cost for the new cot is \$5,191. The association is willing to cover the balance. Mike so moved to purchase the cot through BoundTree. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

RFD looking to purchase a floor jack to help with truck maintenance. Mike will get some prices. Roger asked to get a good American made product. Mike asked about the Angel of Hope project. The LCA will develop a plan.

Mary reported that she spoke with Claudette Rogers from Senior Services in Ravenna about hosting a Medicare meeting on Wednesday, November 5, 2008. The meeting would present information on updates for 2009 for senior citizens and their families. Mike so moved to host the meeting at the Community Center. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Mary received an e-mail from Kelly Kepple from Portage County Homeland Security and Emergency Management about a National Incident Management System course. It is required for all government officials and elected officials for federal funding. The two classes are October 29 and October 30.

Mary presented Roger with information from the OTA regarding the new line and fence procedures.

Mary stated that we really need to review the fire/EMS fund and find ways to stay within their budget. Soft billing should be coming in soon and we need to remember that we have an advance to repay. She requested a supplemental appropriation for the EMS fund. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – absent; Roger – yes.

Mary requested a motion to appropriate receipts 194 – 196 totaling \$5,409.90 and pay warrants 29451 – 29495 and EFTs 398 – 402 totaling \$42,199.89. Mike so moved. Roger seconded. 08-178 RCV: Mike – yes; Gary – absent; Roger – yes.

Larry reported that the prep work is finished on Alexander Road. Shelley is tentatively scheduled to begin paving on October 17 or October 20. Larry received a quote from Kuntzman Tree Service and DiBona Tree Service for the removal of a hazardous tree on Eberly Road and a wind damaged branch also on Eberly Rd. The quotes were \$450 and \$680 respectively. Mike moved to go with Kuntzman. Roger seconded. Discussion: Roger stated that a tree with a hanging branch at the Olde School Park needs to be addressed. RCV: Mike – yes; Gary – absent; Roger – yes.

Larry has repaired damage on the garage roof and still needs to replace shingles on the field house and administration building. They replaced a culvert on Bassett Road and installed a driveway entrance on Unger Road. They also relaid pipe on Luli Road. Larry stated that they will pour footers for headstones next week. The impact wrench needs to be replaced. Larry asked Mike for recommendations. Mike will get one from the Cornwell

Dan presented the zoning report. One permit was issued. He presented a letter from Chris Meduri regarding the Duffy property. The Zoning Board of Appeals approved the Miller car wash.

#### Public Comment

Bill thanked the RFD for their work during the recent storm. Bill stated again that the public be involved in the planning for improvements at the Randolph School Park. Roger stated that a letter is in the works to business owners asking for input with the new sewer system and public input on the park. Bill asked who can use the chipper. This needs to be investigated due to liability issues. Bill suggested that it might be more cost effective to rent one a few times a year. Bill asked about the health coverage and requested taking into consideration that those taking insurance pay a portion of the premium.

Glen Hillegas asked about the comment in the minutes. Dan explained that animal husbandry in the State of Ohio is considered agriculture. There have been conflicting letters regarding the issue. Glen stated that it is not a zoning issue, but a noise problem with his neighbor. Glen has a video of the dogs barking. He researched dog control devices and offered to pay for the device. Glen stated that he cannot enjoy his backyard due to the barking dogs. Dan stated that it is not a zoning issue. Dan suggested that Glen contact Chris Meduri for specific details. Roger asked if they attended mediation. This has not been scheduled. Glen likes dogs, but not barking all day long. He stated that there is no noise after 4:00 and that the wife taunts the neighbors. Dan stated that the township has done everything we can. Roger suggested contacting Town Hall II for mediation to resolve this issue. Glen states that there is no personal vendetta. He has information on barking dogs from other municipalities. Mike stated that neighbors have pooled resources together in the past to hire legal counsel. A legal notice might put a stop to this.

With no further business, the meeting adjourned at 8:16 a.m.

*Mike Hillegas*  
*Mary Kokenbucker*

Randolph Township Trustees Regular Meeting Thursday, October 23, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous  
08-180 minutes. Mike seconded. RCV: Mike – yes; Gary – abstain; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, G. Hillegas, G. Harrison, B. Wagner, C. Haught, G. Klag.)

**Old Business**

Roger explained to Gary the details he received from Sunrise Equipment about the wood chipper from the last meeting. This would be a good time for a demo at the cemetery with all the accumulated brush. Gary feels it should be able to handle 6-8 inch diameter pieces. They recommended getting the 1999 Premier model which could handle up to a 12 inch diameter for demo. The cost is \$13,000 and is in excellent condition. They also have a Carlton with a 9-inch diameter for \$17,000. All agreed this is a good place to start. Roger received a quote from Ohio Edison regarding the Fairground Road street light and passed the information on to the other trustees. Roger feels the safety issue and potential vandalism needs to be addressed. Mike stated that the neighborhood has complained about people stopping at the fairground as they also did about Beverly Sanctuary. Gary suggested alerting the sheriff's department about the complaints and request that the sheriff patrol the area. Many people walk that road for exercise and it would be beneficial. Roger stated he sees both sides and also questions where do we stop placing lights. Mike stated that the empty fairground is an invitation to potential vandalism. Mike moved to place a light on Fairground Road at the fairground. Roger seconded. RCV: Mike – yes; Gary – no; Roger – yes. George asked about the cost. The cost is \$939.88 for installation and \$10.61 per month for the service.

Roger reported that the LCA is working on a plan for the Angel of Hope project and will get back to us. Roger stated that we have been working on the sound at the Town Hall. He contacted a company in Pittsburgh that provided a quote of about \$30,000. Woodsy's Music in Kent quoted \$6,000 plus. Roger does not want to spend that amount of money. Bruce Wagner was able to get the same material that was recommended. Roger contacted Bruce about the installation of this material. The sound absorbing material was free. Bruce presented a detailed quote of \$920. Gary feels we do not have a problem, but asked if anyone has noticed any change. Roger attends the monthly fire department business meeting and stated that while you hear words it is hard to understand what is being said. Mike noticed a marked improvement, but is not sure if it is the solution. Other solutions offered were to carpet the floor and add to the dome. Mike asked if a sound system would make a difference. Roger said no one made that recommendation. Roger asked Bruce to explain his proposal. Bruce stated that the panels would absorb the sound. The purpose is to cancel out reverberations. He suggested placing the panels at medium height to cancel the echo. He suggested using one nail to test the panels under each candelabra and in each corner. Bruce feels the dome would be difficult to alter. Gary feels Bruce's idea is good and suggested the 3M product that won't mark the wall. Roger asked if he is willing to help. Bruce was agreeable.

Gary asked about the fire station roof. Mike stated that extra patching will be done. Gary asked about employee evaluations. Gary suggested the week of November 17. Gary moved to schedule the evaluations on Tuesday, November 18 beginning at 7:30 a.m. Roger seconded.  
08-181 RCV: Mike – yes; Gary – yes; Roger – yes.

Gary reminded everyone that the fourth Thursday in November is Thanksgiving. Mike suggested holding the meeting on Wednesday morning. Gary moved to reschedule the regularly scheduled trustee meeting from Thursday, November 27 to Wednesday, November 26 at 7:00 a.m. Roger  
08-182 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike updated Gary about the sidewalk issue. Mike stated some areas are bad and need to be addressed. Gary asked if we want directive from residents as to paying for part of it. Mike stated that was the idea. Gary suggested extending the sidewalk to include the entire business district.

The 2213 pumper is on the internet with an asking price of \$32,000. It will be in the brochure at the end of the year. RFD is waiting for a quote on dispatching from another entity. Gary asked if there was any interest from other townships regarding supporting the county. Mike stated he does not feel the county dispatch will progress quickly without a commitment from the commissioners and LEPC.

#### **New Business**

Roger reminded everyone about Candidate's Night on Monday, October 27 at 7:00 p.m. in the Community Center. He also reminded everyone to vote on Tuesday, November 4. Roger was at the fire station and feels we should investigate caller ID. Roger would like to get the price for this added feature. Mike is not in favor of this as it may cause some to screen calls.

Gary has nothing at this time.

Mike presented the fire report. The responses for September were 33 EMS, 2 Fire, 5 MVC, 19 INC; for a monthly total of 59 and year to date total of 439. The department accepted Kyle Dexter as a probationary cadet. The RFD will hold a Trick or Treat Open House on Sunday, October 26 from 2-4 p.m. EMS training was conducted by the RMH training coordinator. Fire training consisted of skills testing, hose deployment, pumps, ladders, hydrant use at East Mfg., and small equipment use and set-up.

Roger stated that when the sewer crew was doing the restoration work it was determined that the phone booth pole still has power. Roger contacted Ohio Edison to disconnect the line, but was informed that they must have approval from the phone company. Roger will look into the phone carrier.

Mary presented information from Miller & Company regarding the portable toilets located at the parks in the township. She was able to negotiate a lower rate resulting in a \$50.25 overall savings per month. The trustees will make a decision at the next meeting after reviewing the information. Mary was contacted by ShredIt regarding a paper shredding service. She will place this information in their mailboxes.

Mary placed the September bank reconciliation statement in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the September bank reconciliation statement.

08-183 Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 197 – 216 totaling \$48,364.71 and pay warrants 29496 – 29526 and EFTs 403 – 409 totaling \$74, 743.81. Mike so moved. Roger seconded.

08-184 RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road report. The Shelley Company completed the paving on Alexander Road today. The driveway aprons and berming should be completed on Monday. We did go over the asphalt estimate and the berm estimate will also be over. One resident complained about the asphalt over his driveway. Larry explained the road right of way. He still was not happy but he understands the situation. JD Striping completed the striping. Ziegler Tire replaced the backhoe tires. One hundred tons of salt was ordered from Cargill. Larry plans to order another 50 tons next week to fill up the bins. Tim has been mowing roadsides doing 3-4 rounds on each road. Kuntzman removed the tree and large branch that was a hazard on Eberly Road. They poured the cemetery footers for headstones last week. There was one funeral for a year to date total of 17.

#### **Public Comment**

Glen Hillegas stated that he called Town Hall II. He asked if anyone contacted Mr. Marz. Roger contacted Mr. Marz and gave him the same information. Glen stated that the situation is not any better.

**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 390**

Gary Harrison stated that senior citizens over 65 in the sewer district can sign up for 10% discount on their sewer bill. Gary stated that Saturday is "Make A Difference Day". PARTA buses staffed with volunteers will be at various grocery stores collecting food. The food will be distributed between the various food shelf locations in Portage County.

Bruce noticed that the Town Hall has an algae or mildew problem on the exterior.

Gary asked about a noise activated recorder. Gary feels we need to deal with these issues, but not sure how to go about it. Roger will have Dan investigate a recorder that runs for an eight hour stretch. Gary suggested 24 hours.

With no further business, the meeting adjourned at 8:33 p.m.

*Michael T. Jang*  
*Mary A. Rodenbuscher*

Randolph Township Trustees Regular Meeting Thursday, November 13, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous  
08-185 minutes. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, B. Carter)

#### Old Business

Roger contacted AT&T regarding caller ID for the 1904 line at the fire station. The cost is \$7.30 for installation and \$10.50 per month for service. Mike expressed his views at the last meeting. He feels screening calls need to be dealt with at some time. Roger asked how often the line is used. Mike stated that the 1904 is not used that much. The emergency number 325-1212 or 911 is used for emergency assistance or patients just drive in. Mike stated that most people are geared to 911. Gary feels we should save the money if we do not need it. Roger recommends dropping this issue until the need arises in the future.

Roger stated that Dan found one recorder on the internet but it does not have a time stamp and does not record continuously. Roger also contacted Chris Meduri regarding the Hillegas and Marz issue. Chris stated we should absolutely not get involved with this issue. Mr. Hillegas needs to deal with this as a private nuisance. Roger feels we need to follow the recommendations of our legal counsel. Mike stated a formal letter from us, and possibly Chris Meduri, should be sent to Mr. Hillegas stating our position on this issue.

Roger wanted to talk about spill containment devices. Roger asked Larry to get the quotes together for the next meeting. Roger stated that we should keep the damage waiver with Miller & Company. Mike agrees. Roger moved to accept the new proposal from Miller & Company  
08-186 concerning our portable toilets. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary asked about the fire station roof. Mike had a meeting with Frank Pavliga. He will come up with a preliminary estimate and drawing. Gary brought up the issue that the berm was not shot on Alexander Road. Larry stated that it was in previous proposals but not in the Alexander Road proposal. Larry received a quote from Henry Luli for \$4,680 and Shelly \$12,800. Gary made a motion to have H. Luli shoot the berm for \$4,680 on Alexander Road within the next two  
08-187 weeks. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike spoke about the sidewalk replacement and he is not happy with portions of the sidewalk replacement. Mike presented the FireTec catalog that the pumper will be in. Mike reported that Ravenna Township sent a letter stating that the proposed dispatching service increase was put on hold for further review. Mike stated that Stow has a regional dispatch and is very interested in acquiring our business. Stow presented a proposal of \$19,500 with 3% increases each year for dispatch service along with programming our present equipment. The benefit to Randolph Township is not only the savings on the dispatch service, but also the ability to utilize some of our older equipment. They also provide a "text page" to cell phones which saves purchasing new pagers. Stow agreed to absorb the cost of the transition, installation, and conversion of pagers. Mike feels we should seriously look into this service. He realizes that Ravenna Township needs the proposed increase to meet their needs, but our budget cannot handle this increase. Mike made a motion to accept the Stow dispatch service proposal contingent on contract review. Roger seconded. Discussion: Roger stated that Ravenna Township needs all the townships to keep the proposed rates. The rate could up if anyone pulls out. Gary agrees. He is not comfortable with the back and forth decision. Mike stated we need to move forward and be financially responsible. Mike stated that we have changed dispatch services in the past.  
08-188 RCV: Mike – yes; Gary – yes; Roger – yes.

Randolph Fire Department roof repair patching is completed and good to go for the winter. There were no problems with the employee evaluation schedule.



**New Business**

Roger stated that the 1995 Kodiak dump truck sold on eBay for \$15,500. Dan had community service workers cleaning out the cold storage building. Roger would like to attempt to sell the unneeded fire items. Mike stated that much of the equipment is outdated and should be discarded for safety issues.

Gary stated that there may be a possible roof issue on the town hall. Gary reported that Regional Planning is in the process of hiring a new executive director. Gary asked if all the gutters have been cleaned. Mike stated that it has not been addressed. Larry cleaned all the gutters at the administration complex. Larry stated that the spouting on the back of the SC/CC and at the road garage should be replaced. Mike asked Larry to get estimates.

Mike asked about the ShredIt service. Gary thought that although the service is a good one, he does not feel we can justify the cost at this time.

08-189 Mary presented the new Working Partners contract for the drug and alcohol testing. Mike moved to accept the new contract with Working Partners. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary received a call from Mark Griffiths. He was the former Portage County EMA director and is now employed with Stark County. After reading the minutes on the website, he suggested that instead of purchasing equipment it might be a better idea to utilize an open ended contract for equipment needs. It can be renewed each year with a rate guarantee from various companies. Mary will get a sample form.

Mary attended the FEMA class. In talking with Chris Smieles, he told her about the excess office equipment and furniture from the commissioner's office located at the old nursing home. It is free to townships.

08-190 Mary placed the October bank reconciliation statement in the trustees' mailboxes. She asked if there were any questions. Roger moved to accept the October bank reconciliation statement. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-191 Mary requested a motion for supplemental appropriations for Operating Supplies and Repair and Maintenance in the Road fund, Operating Supplies in the general fund, and Payroll Taxes in the fire fund. Mike so moved. Roger seconded; RCV: Mike – yes; Gary – yes; Roger – yes.

08-192 Mary requested a motion to appropriate receipts 217 – 231 totaling \$38,429.71 and pay warrants 29527 – 29569 and EFTs 410 – 414 totaling \$43,075.76. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road report. Larry received a call from a resident on Alexander Road where the crossover pipe was replaced. They requested that the dirt be leveled. Larry feels a small dozer would be better than the backhoe. Larry contacted Mike Wells and received a quote of \$450. Gary feels this is not the right time of year and it would be better to wait until spring. Larry will discuss this with the resident. They installed a catch basin and driveway pipe on Aberagg Road along with an earthen barrier to keep road water from eroding the resident's property. A farm field access drive was installed on Alexander Road. They moved the ditch line back at the intersection of Unger and Industry roads. They worked on tree clean up at the school park. They are still mowing. The grader needs brakes. Larry will work on replacing the cylinders. There were two funerals with a year to date total of 19.

Dan presented the zoning report. A few permits were issued. There was one lot split. The sewer plant is completed. Roger asked Dan to contact Water Resources for additional information on discounts for senior citizens.

Gary received a call about Scott Burkley on Alexander Road about four-wheeler noise. Dan will send a letter about the noise issue.

**Public Comment**

Bill asked what amount the aluminum cans brought. Mary stated that about \$1,200 was received. Mike reminded everyone that the next meeting is on November 26 at 7:00 a.m.

With no further business, the meeting adjourned at 8:02 a.m.

*Mark T. Long*  
*Mary Q. Rodenbuscher*

Randolph Township Trustees Regular Meeting Wednesday, November 26, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to  
08-193 accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky.)

#### **Old Business**

Roger spoke about the Hillegas/Marz issue. A letter was sent expressing our stand on this issue. Gary Huhn spoke to Roger about his Eagle Scout project of residing the building at the school park. The building interior is sound. Gary Huhn will do the work and has requested that the township provide the materials. Gary Horning doesn't feel it is worth repairing. Gary Horning asked Roger if Gary has any other projects in mind. Gary Huhn wanted to use metal corrugated siding on the storage building. Dan stated that there is some red siding in the storage building. Mike feels we should support Gary Huhn as we will not be moving the shed for a few years. Roger moved to support Gary Huhn's Eagle Project of residing the storage shed at the school park providing it is in stable condition. Gary Horning seconded.  
08-194 RCV: Mike – yes; Gary – yes; Roger – yes.

Mike contacted Stow regarding the dispatch service. It needs to go through their administration, but we should have a contract early next week for our review. Mike wanted clarification on the process. Frank Pavliga has not gotten back to Mike on the fire station roof. Mike stated that trustees need to talk to their department heads about the upcoming year in preparation for the organizational meeting. Roger stated that the legislature did not pass any raises for elected officials. Mike presented the fire report. Responses for October were: EMS – 40; Fire – 3; MVC – 5; Inc – 0; for a monthly total of 48 and year to date total of 487.

#### **New Business**

Roger stated that he and Mary attended the PCTA meeting hosted by the Portage County Engineer. He feels we need to review the new retro-reflectivity signs as new requirements need to be in place by January 2012. Gary feels we need to look at the cost and come up with a game plan.

Roger spoke with Bill Steiner who requested a letter recommending the service they provide us. Mike and Gary are supportive of this issue. Roger will take care of this request.

Pat McGowan's term expires at the end of the month. Pat would like to go back to the Zoning Commission. Roger spoke to some members of the Zoning Commission and Erin Myrla is willing to move to the Board of Zoning Appeals. Mike feels it would be a good move and supports the changes. Gary agrees. Roger moved to accept Pat McGowan's verbal resignation from the Board of Zoning Appeals effective  
08-195 November 30, 2008. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved to accept the verbal resignation of Erin Myrla from the Zoning  
08-196 Commission effective November 30, 2008. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved to appoint Erin Myrla to the Zoning Board of Appeals effective December 1, 2008 for a five (5) year term expiring on November 30, 2013.  
08-197 Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved to appoint Pat McGowan to fill the unexpired term of Erin Myrla on the Zoning Commission effective December 1, 2008 through February 28, 2013. Mike  
08-198 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger stated that with the upcoming winter season we may have more issues with power outages. Roger asked about providing cots at the SC/CC for an emergency. Mike stated we could look into this. EMA may have some items in stock. Gary is on board with Roger and feels we should be prepared in case of an emergency. Mike stated that the Red Cross will help out individuals with small issues such as a house fire, but feels the township should prepare for a broader emergency.

Gary wanted to discuss the upcoming meetings in December. He stated that fourth Thursday falls on Christmas. Mike suggested having the meeting on December 31.

Gary made a motion to reschedule our December 25 meeting to December 31 at 08-199 7:00 a.m. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary moved to schedule the organizational meeting on January 5, 2009 at 7:00 a.m. 08-200 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike drove down Belding Road in the middle of the afternoon. One resident has a portable basketball hoop in the road right of way with children playing on the road. Mike is concerned about the safety of the children. Gary suggested sending a letter stating this is a hazard to the children. Dan will take care of this.

Mike stated that he is planning to retire from his position as fire chief next year. Mike feels it is time for someone new to step in. He feels there are two eligible people within the department to fill the position. Diane Bunker and Mike Lang Jr. both show good leadership skills. Gary asked how soon the resignation would be in effect. Mike does not have a definite date, but would like to officially retire in January.

Mary informed the trustees that Kim Arnold from OTARMA is scheduled to perform a liability and property appraisal on December 10 at 10:30 a.m. Kim will meet with Mary at her office. The trustees are encouraged to attend or give any questions or concerns to Mary prior to this meeting. Mary stated that effective November 10, 2008 Southeastern Equipment is suspended from the state contract.

Mary requested a motion to appropriate receipts 232 – 242 totaling \$8,830.24 and pay warrants 29570 – 29606 and EFTs 415 – 423 totaling \$38,400.83. Mike so moved. 08-201 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a supplemental appropriation for OPERS in fire fund. Mike so 08-202 moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Dan presented the zoning report. One permit was issued. Dan stated that wind turbines are on the agenda for next year.

#### **Public Comment**

Mary thanked Mike for all his years of service to the community.

With no further business, the meeting adjourned at 7:41 a.m.

*Michael J. Lang*  
*Mary A. Rodenhueker*

Randolph Township Trustees Regular Meeting Thursday, December 11, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to  
08-203 accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary - yes; Roger – yes. (Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. McKay, B. Carter M. Kehrler, T. Manion.)

### **Old Business**

Roger spoke about the position of fire chief. He would like to keep the position in house. Roger recommended we advertise the position at the fire station for a time to be determined and accept resumes. Gary agrees. Gary feels we need to decide what direction we are going, full-time or part-time, in regards to long term planning for the township. Roger made a motion advertise the position of fire chief in house and to accept applications due by December 24, 2008. Gary seconded.  
08-204 RCV: Mike – abstain; Gary – yes; Roger - yes.

Last meeting we talked about getting cots for the SC/CC for emergency situations. Roger spoke with Jon Barber from Homeland Security. Roger was informed that our Town Hall is listed as the emergency place for Randolph. Roger suggested that the SC/CC may be more accessible. Roger is to receive a packet with more information.

Roger has been working on a list of active duty military people from our township. He has received information regarding six residents. Roger called the army recruiter's office who suggested contacting the USO. Roger spoke with Jean Soley, program manager, and received suggestions about what to send. It would cost about \$30-40 per person to mail a care package. The program is funded by donations. Chris Meduri stated we can donate to a non-profit organization. Roger suggested donation of \$250 with names of our residents to send a package to let them know we are thinking of them. Mike feels this is a good idea. Roger moved to donate \$250 to the USO. Gary  
08-205 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary reported that Portage County Regional Planning hired an executive director who will start in February with a probationary period of six months. Gary asked about the fire station roof. Mike stated that Frank has not gotten back to him.

Mike presented the fire report. November EMS – 27; Fire – 5; MVC – 5; Inc. – 0 for a monthly total of 37 and a year to date total of 523. The new fire truck is on schedule to be delivered in March. We received the contract for dispatching service from Stow. Chris Meduri has reviewed and approved the contract. Mike suggested waiting until after the Portage County Commissioners informal meeting on central dispatch on December 22 to make a decision.

### **New Business**

Roger was approached by a few employees who would like to have their paychecks before the December 31 meeting. Roger suggested a meeting for check signing on  
08-206 December 24 at 7:00 a.m. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger received an e-mail about Martin's Clerk Assistance. He feels it would be a good investment with a wealth of information. Roger moved to sign up for one year  
08-207 of service for \$150. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary received a call from Davey Tree about working on trees that need to be removed. He received a quote of \$864 per day. Roger feels we need to be proactive with this issue. Gary suggested that we try a few days and go from there. Gary moved to try Davey Tree for two days, up to \$2000, to do tree work in the township. Roger seconded. Discussion: Mike asked if any areas have been identified. Gary and Larry

will evaluate the areas that need immediate attention. Len feels this is a good idea and asked if the Lion's Club could have the wood if it is not spoken for. Gary will talk to 08-208 Len later about this matter. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary and Roger have been working on getting information out to our senior citizens about the sewer discount and funds that are available. It was suggested to send an invitation to everyone on SR 44 inviting them to a meeting in January. Gary suggested a meeting on Wednesday, January 7 at 4:00 p.m. Mike asked Dan to come up with a list to take attendance. Roger will look into this. Mike moved to hold an informational meeting on sewer hook up on Wednesday, January 7 at 4:00 p.m. in the 08-209 Town Hall. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike stated we need to appoint two people to the RFD indemnity board. Mike moved to appoint Dan Kolasky and Gary Harrison. Roger seconded. RCV: Mike – yes; 08-110 Gary – yes; Roger – yes.

Mike reviewed the items in the storage building and feels that the fire items should be discarded.

Mary received a request from Donna Yoder to receive her pay this week instead of the end of the month. No one had any objection to this request.

Mary received a request from Diane Bunker to receive payment for her unused vacation days and a request from Dan Kolasky to carry over one week of vacation to next year. Mike moved to accept these requests. Roger seconded. RCV: Mike – yes; 08-111 Gary – yes; Roger – yes.

Mary received information about the dental insurance premium from Delta Dental. The proposed increase is locked in for 2009. Mike so moved to accept the new dental 08-112 insurance premiums. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary placed the November bank reconciliation statement in the trustee's mailboxes last week. She asked if there were any questions. Roger moved to accept the November bank reconciliation statement. Mike seconded. RCV: Mike – yes; 08-113 Gary – yes; Roger – yes.

Mary stated that we received a letter from the Randolph Fair asking we would like to purchase an ad in the fair premium book as we have in the past. Mike moved to purchase an ad in the Randolph Fair premium book for \$70. Roger seconded. 08-114 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary presented information that Mark Griffiths forwarded which was a sample of the contracts used for bidding equipment and/or services used in Stark County.

The OTA conference is February 4 – 7 in Columbus. The registration deadline is January 22, 2009. Mike moved to pay travel expenses for any elected officials who 08-115 wish to attend. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary stated that February 1 is Township Day. It has always been a conflict with the conference. It might be nice to plan something to promote our township.

Mary was contacted by Portage Salt regarding our water coolers. They sell reconditioned water coolers for \$55 with a one year warranty. The bottled water cost would be \$4.85 - \$5.75 depending on the quantity ordered. Mary left a message with Culligan to check on prices.

Mary requested a motion for supplemental appropriations for operating supplies in the Road and EMS funds. Mike so moved. Roger seconded. RCV: Mike – yes; 08-116 Gary – yes; Roger – yes

Mary requested a motion to appropriate receipts 243 – 250 totaling \$5,407.25 and pay warrants 29615 – 29670 and EFTs 428 – 431 totaling \$36,759.65. Mike so moved.  
08-117 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Dan presented the zoning report. One permit for an accessory building was issued. Roger stated he noted a realtor sign on the Duffy property. Dan spoke to the realtor expressing our concern about the property.

**Public Comment**

Len was asked to speak on behalf on the ball teams. Troy Manion, president of Randolph Baseball, would like to place lights at Moyer Fields. He is able to obtain free 60 foot poles. These poles cost approximated \$1,600 - \$1,700 each. Mark Kehrer provided information on lighting. The ball field has been contacted to rent our fields for tournaments. They are working on getting everything donated with minimal cost to the township. Troy stated that the main goal right now is obtaining the poles. Gary feels we need a game plan. His concern is the long term maintenance. They will have drawing with a cost estimate soon. Mike asked about the window of opportunity for obtaining the poles. Troy stated we are on standby. Mike feels we should get the poles. Len stated that Stan W from East Mfg. is willing to help. Mike moved to support the acquisition of the poles to be used for lighting purposes. Roger seconded.  
08-118 RCV: Mike – yes; Gary - yes; Roger – yes.

Len stated that the Lions Club has cleaned out the shed except for the grills used for the pancake breakfasts. He thanked everyone for their help with the gazebo lighting. Len asked if there were any restrictions for notices on the sign at the school park. There are no restrictions. Gary suggested looking into signs welcoming travelers to Randolph Township.

With no further business, the meeting adjourned at 8:07 a.m.

*Michael Long*  
*Mary Rodenbuckers*

Randolph Township Trustees Special Meeting Wednesday, December 24, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, T. Pfile.

Mike made a motion to dispense the reading of the minutes until the next meeting. Roger 08-119 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to appropriate receipts 251 – 259 totaling \$43,513.59 and pay warrants 29671 – 29695 and EFTs 432 – 438 totaling \$278,290.83. Mike so moved. Roger seconded. 08-120 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a resolution to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry had one item that needed addressed. Mike what it was as we are just to sign checks. Larry spoke about a phone call from Donovan Funeral Home regarding an indigent burial for a two month old infant from Ellet. Gary feels for their loss, but legally we are not allowed to do this. This could cause a problem in the future. Mike questions roots in Randolph or ties to any church or support group? Larry stated there is no family in the area. Roger agrees with Gary. Larry stated that he along with Tim and Dan would like to purchase a grave for this infant if it is agreeable with the trustees. Larry and Tim would donate their time for the burial. There was no objection to this request.

With no further business, the meeting adjourned at 7:07 a.m.

*Mike Lang*  
*Mary A. Rodenbucher*



Randolph Township Trustees Regular Meeting Wednesday, December 31, 2008

Trustee Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the meeting on December 11, 2008. Roger moved to accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; 08-221 Roger – yes.

Mary also read the minutes from the December 24, 2008. Roger moved to accept 08-222 the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, B. Carter.)

**Old Business**

Roger spoke about the fire chief position. One application was received for the position of fire chief from Mike Lang Jr. Gary feels we should interview him and discuss options. Roger spoke to Mike informally and he feels we should consider the position part-time at this time. Roger did a survey of surrounding fire departments regarding the position of fire chief. Suffield, Brimfield, Palmyra have full-time chiefs and Rootstown, Edinburg, and Atwater have part-time chiefs. Mike stated that the department can run successfully with a part-time chief due to the part-time positions that are in place. Gary's concern is about coverage when Mike Jr. is working in Stow. Mike stated he is not leaving the department and will be available. Diane is the assistant chief and is very capable. The department is working hard to build the roster of young people. Mike is willing to share his expertise on the daily operations. Mike is willing to continue in the capacity of fire chief until the organizational meeting. Roger will contact Mike Jr. to set up a time to meet.

Roger reminded everyone about the sewer meeting on Wednesday, January 7, 2009 at 4:00 p.m. in the Senior Center.

Gary spoke about the special meeting about the FireCom dispatch. Mike cannot understand why the administration of the county has not worked toward a central dispatch. Mike feels the county will be forced to create a central dispatch. Ravenna Township made no bones about saying that they will reevaluate their services within a six month period. Mike expects to receive a notice or a hefty rate increase. The Ravenna Township trustees made it very clear that they are not putting any more money into it. They need more customers, but the entities not currently using FireCom are not willing to work with FireCom. Roger stated that the information received at the meeting speaks that they will keep it going for 90 days and make a decision. Roger feels we should enter into a short term agreement with Stow, for example a one or two year agreement. If the commissioners decide on regional dispatch we can then change back to Portage County dispatch. Gary is working on a meeting with townships to discuss central dispatch. Gary recommended waiting until the second meeting in January to make a decision. Gary feels that organization and cooperation will go a long way. Mike stated the RTNA line and old equipment can be used which is a great cost savings to the township. The two-way radios have poor reception with FireCom on some calls. RTNA line never had problems. Stow also offers text messages for dispatch. Gary asked about any disadvantages of a hard line. Mike can only recall being down one time due to a storm. If that happens, we would manually dispatch from our station. We will not be without dispatch services. This issue was tabled until the second meeting in January.

Gary asked if we heard anything grants. Roger reported that Candy is working on grants for next year.

Mike talked about the signs entering the township. He feels we should investigate the cost.

### New Business

Roger received a call from Bill Steiner regarding the trash clean up day. Roger tentatively scheduled the township trash day for Saturday, May 9. They will not accept paint, but will accept tires with rims. Roger moved to schedule our annual trash day for Saturday, May 9, 2009 at the 3636 Waterloo Rd complex. Gary seconded. Discussion: It was requested from Bill that we the stack tires in the containers. The trustees feel this is time consuming and could be dangerous.

08-223 RCV: Mike – yes; Gary – yes; Roger – yes. Mike asked if anything was said about the inventory status and running out of room. This could impact our recycling center.

Gary asked about the shed out back. Mike explained that the RFD was able to obtain the trailer for fire training. Gary suggested we obtain documentation stating that the trailer was donated.

Mike presented the fire department inventory to Mary.

Mary received a letter from Bonnie Howe regarding the fee to file zoning resolutions. A letter was received from OTARMA regarding the election of two board members.

A second budget amendment was filed with the Auditor. Mike moved to accept the budget amendment. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary received a request from Tim Pfile to carry over one week of vacation to 2009 and a request from Larry Klodt to be paid for his unused vacation time. Gary so moved. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reported that Culligan presented a quote of water to be delivered for \$4.75 per bottle. We can purchase the coolers for \$50 each. Another option is a bottleless cooler which is a water cooler that is hooked up to our water line. The cost is \$35 per month per unit. Mike moved to stay with Culligan and purchase three water coolers. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

A letter was received from Bureau of Worker's Compensation explaining the premium rates. Mary reported that some problems came up with the fax machine. She is not sure if it is a defective cartridge or something else. She wanted this brought to the trustee's attention in case a new fax machine needs to be purchased. Roger asked if the copier is capable of receiving faxes. The copier can be used as a fax machine but it needs to be set up. Dan will check on this issue.

Mary requested a motion to appropriate receipts 261 - 263 totaling \$495.00 and pay warrants 29696 – 29730 and EFTs 439 – 449 totaling \$12,418.77. Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Dan presented the year end zoning report. One permit was issued for new construction. The 2009 Zoning Board of Appeals meetings will be held on the third Monday of each month at 7 p.m. in the Senior Center and the Zoning Commission meetings will be held on the fourth Monday of each month at 7 p.m. in the Senior Center. The 2009 quarterly Zoning Meetings will be held on the first Monday of each quarter at 7 p.m. in the Senior Center.

### Public Comment

Bill stated a large load of furniture was found on the road near his house. He is not sure who cleaned it up after three days, but he appreciates it. He asked about the letter to Bill Steiner that was mentioned in a previous meeting. Roger stated the Bill Steiner was working on getting more business and asked for a recommendation. When Roger called him back, he no longer needed the letter. Bill stated that recycling center looks good. He suggested a solution to sell the recycled items instead of building a storage facility.

Gary made a motion to nominate Frank Gliha and C. Nicholas Schwab for the 08-228 OTARMA board. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

With no further business, the meeting adjourned at 7:51 a.m.

*Mill Ho*  
*Mary Rodenbuck*